



SPREP

Secretariat of the
Pacific Regional
Environment
Programme

PROE

Programme régional
océanien de
l'environnement

SPREP Circular

File: SPM 13/4
Date: 19 June 2008
Circular: 08/26
To: SPREP National Focal Points
CROP Agencies
Collaborating Countries/Organisations
Institutional Focal Points
Subject: **Nineteenth SPREP Meeting (19SM) Invitations and Arrangements
Pohnpei, Federated States of Micronesia, 4 – 12 September 2008**

Further to our Circular Number 08/14 dated 03 March 2008, I am pleased to extend to you an invitation to attend the 19th SPREP Meeting to be held from 8 – 12 September 2008 in Pohnpei, Federated States of Micronesia. Invitations are also extended to the Conferences of the Parties to the Waigani and SPREP Conventions to be held just prior to the SPREP Meeting from 4 – 5 September at the same venue.

2. As the meetings are fast approaching and we are in the process of finalizing arrangements, we would appreciate receiving your nominations and all relevant information on your delegations at the latest **by 18 July 2008** by email or facsimile.

3. To facilitate and assist with the arrangements for all delegations to the Meetings, your assistance and cooperation is requested to provide us at your earliest, a list of your delegations including travel itineraries and accommodation preferences. Attached is a list of hotels and rates.

Invitations – SPREP Members

4. All Governments and Administrations are invited to nominate representatives together with any alternates and advisers. It would be appreciated if an advance indication of the approximate size of your delegation could be sent to SPREP by the above deadline.

Invitations – Advisers and Observers

5. CROP Organisations, United Nations Agencies, other Intergovernmental and Non-Government Organisations that collaborate and work closely with SPREP in the implementation of SPREP's Action Plan and related activities – are also invited to nominate advisers and observers at their own expense.

Venue

6. The Meeting will be held in Pohnpei, at the COM-FSM Multipurpose Gymnasium.

PO Box 240, Apia,
Samoa
E : sprep@sprep.org
T : +685 21 929
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W : www.sprep.org

Accommodation

7. The Secretariat wishes to make block bookings of suitable hotels in Pohnpei depending on the timeliness of your response.

8. Should your delegation wish to take advantage of this offer, please advise the Secretariat no later than **18 July 2008** to enable us to reserve rooms.

Travel Costs and Per Diems

9. The Fifth SPREP Meeting in 1992 decided to assist smaller island members only, with payment of travel and per diem expenses associated with the SPREP Meeting. It was agreed that other members pay their own expenses. The smaller island members eligible for assistance are Cook Islands, Kiribati, Republic of Marshall Islands, Nauru, Niue, Tokelau and Tuvalu.

10. The Secretariat will therefore meet the following costs for one representative from each of these members:

- one return economy class airfare, or excursion if available, by the most economic direct route between that country and Pohnpei; and
- a per diem allowance at prevailing SPREP rates to cover nights necessarily spent in transit to and from Pohnpei and accommodation, meals and miscellaneous expenses for the duration of the Meeting.

NB. These allowances will be paid on the first day of the Meeting.

11. For the above identified smaller island members which are also Parties to the Waigani and SPREP (Noumea) Conventions and attending these Conventions on Thursday, 4 and Friday, 5th September, they would be paid an additional per diem if appropriate to allow them to participate at those meetings.

12. On receipt of the name of the smaller island member representative to whom the assistance is directed, the Secretariat will organize a Prepaid Ticket Advice (PTA) to cover the necessary airfares for one participant only. Please provide nominations as soon as possible to the Secretariat either by email or facsimile.

Visas and Entry Requirements

13. Citizens of all member countries receive Entry Visas to the Federated States of Micronesia upon arrival at Pohnpei. On route to Pohnpei, please ensure that you have current Australian, New Zealand or USA entry visa if traveling via one of those countries. Passports must be valid more than 6 months from date of travel.

Working Papers and Provisional Agenda

14. All working papers (hard copies) will be sent six weeks ahead of the Meetings in accordance with Meeting Rules of Procedure. Electronic copies will also be emailed and posted on the SPREP website: www.sprep.org. As is the organization's policy, all the Meeting documents are available in English and French.

Official Languages

15. Simultaneous interpretation into English and French will be provided.

Liability for Personal Injury

16. SPREP shall not accept liability for any injury suffered by a person sponsored by SPREP to attend any conference or meeting. We strongly recommend that every nominee should take out personal insurance (at his/her own expense) for the period s/he is sponsored or is traveling to or from the Meeting.

Further Information

17. For further information relating to the logistical arrangements for the Meeting, please contact **Mr Taito John Roache**, for travel & accommodation arrangements please contact **Ms Pauline Fruean**, Conference and Travel Officer, at the addresses provided below. For information on Meeting Working Papers, Agenda and other non-logistical matters, please contact **Ms Apiseta Eti**, Personal Assistant to the Deputy Director, SPREP.

18. Please note that nominations should be sent by fax or e-mail **as soon as possible to secure accommodation.**

SPREP

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We look forward to receiving your nomination(s) to the Nineteenth SPREP Meeting.

Yours sincerely,


Asterio Lakesy
Director

Att.

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HOTEL INFORMATION - POHNPEI, FSM for the 19th SPREP Meeting in September 2008						
C - STAR						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICE AVAILABLE	ROOM FEATURE
320-3398	12	Single: \$53	N/A	N/A	Room service	air condition
	Apts	Double: \$66	N/A	N/A	Laundry service	telephone
	9	Triple: \$99	N/A	N/A	Airport transfer	cable
						private bath
CLIFF RAINBOW						
TEL:2415	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
	30	Single Standard: \$42.40	Single: \$79.	Single: \$	Room service	air condition
		Single Delux: \$90.10	Double: \$	Double: \$	Laundry service	telephone
		Double Delux: \$100.70	Triple: \$	Triple: \$	Airport transfer	cable
		Triple Delux: \$127.20			Organize tour service	private bath
		Suite: \$137.80			Organize car rental	
CHINA STAR						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICE AVAILABLE	ROOM FEATURE
320-5244	11	Single: \$47.7	N/A	N/A	Room service	air condition rooms
320-5245		Double: \$53.6	N/A	N/A	Airport transfer	telephone
					Laundry service	cable TV
					Organizes tour service	private bath
					Organizes car rental	refrigerator
						Gift shop
						Carbeted rooms
JOY HOTEL						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-2447	10	Single: \$68.9	N/A	N/A	Room service	air condition rooms
		Double: \$90.1	N/A	N/A	Airport transfer	telephone
					Laundry service	cable TV's
					Fax service	private hot bath
					Internet service	refrigerator
					Organize tour	
					Organize car rental	
NARA GARDEN						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-2774	6	single rm: \$40	N/A	N/A	Room service	air condition
		double rm:\$55	N/A	N/A	Laundry service	telephone
					Airport transport	cable TV
					Organize car rental	private bath

					Internet service	
OCEAN VIEW WW						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-5075	7	government rate: \$73.14	Pkg deal: \$98	N/A	Room service	air condition
		Single Mountain: \$79.90			Laundry servie	cable
		Single Ocean view: \$84.00			Organize tour	telephone
		Double Mountain: \$84.00			Organize car rental	private bath
		Double Ocean:132.00			Airport Transport	
OCEAN VIEW WW						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
230-7049	3	Single(first floor): \$68.9	single(per night): \$73.1	oceanview: \$1800	Room service	ac,phone,cable TV, kic
	Apts	single(second floor):\$79.	double(per night): \$106	ountainview:\$160	Laundry service	facilities
	5	Double(secnd floor):\$123	ackage(per night): \$145		Fax service	hotel bar & gift shop
		Package(first floor):\$98			Organize tour service	marina tour & diving out
		Package(secnd floor):\$115			Organize car rental	packages
Rumors apartments: single \$56.18/night, double \$85/pckg, & \$1,200/month						scuba diving package
NOTE: Apartments double rooms, fully furnished with kitchenette, cable, phone, and cooking utensils.						
Double rooms have two separate rooms each with queen size bed, kitchcenette, cable, and phone						
PACIFIC SKYLITE						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-7790	18	single: \$59.95	N/A	N/A	Room service	air condition rooms
		double: \$70.85	N/A	N/A	Airport transfer	telephone
		triple: \$81.75	N/A	N/A	Laundry service	cable TV's
					Fax service	private bath
					Organize tour service	refrigerator
					organize car rentals	private balcony
PCR HOTEL						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICE AVAILABLE	ROOM FEATURE
320-4981	10	single: \$50	single: \$250	N/A	Room service	air condition
		double: \$65	double: \$325	N/A	No airport transport	telephone
					Laundry service	cable TV's
					Organize tour service	refrigerator
					Organize car rental	private bath
PWOMARIA RESORT						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-5941	11	\$53 with ac	single: \$175	single: \$600	Room service	air condition
		\$35 without ac	double: \$210	double: \$800	Laundry service	telephone
					Airport Transport	cable

					Organize car rental	private bath
					Organize tour	
SEA BREEZE		FULLY BOOKED				
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-8895	12	single rm: \$55.65	N/A	N/A	Room service	air condition
		double rm: \$66.78	N/A	N/A	Laundry service	telephone
		triple rm: \$77.91	N/A	N/A	Car rentals	cable TV's
		single w/pckg: \$87.1	N/A	N/A	Bicycle rentals	refrigerator /electric pot
		double w/pckg: \$102.7	N/A	N/A	Internet access	private bath/ hot bath
		triple w/pckg: \$118.3			Fax service	mini bar
		FULLY BOOKED			Lobby shop	
					Safety deposit	
					Organize tour service	
SOUTH PARK						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-2255	18	single on new wing \$90.1	double on new wing \$90.1	N/A	Room service	air condition room
		single on old wing \$47.7	double on old wing \$47.7	N/A	Laundry service	telephone
					Organize car rentals	hot shower/ private bath
					Organize tour service	cable TV's
					Airport transport	wonderful view of the Sc
YVONNE'S						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-5130	18	single: \$50	N/A	N/A	Airport transport	air condition
		double: \$60	N/A	N/A	Room service	telephone
		triple: \$70	N/A	N/A	Laundry service	cable TV
					Organize tour service	kitchenette
					Organize car rental	private bath
THE VILLAGE						
TEL:	Rooms	DAILY RATE	WEEKLY RATE	MONTHLY RATE	SERVICES AVAILABLE	ROOM FEATURE
320-2797	20	Single Sunrise: \$97.34	Double Sunrise:\$106.79		Full Restaurant	room service
		Single sokehs View:\$103	Double Sokehs:\$113.40		bar	laundry service
		Single Point View:\$110.5	Double Point:\$120.02		Land Tour	hot bath
					Water Tour	queen size bed
					Scuba Service	overhead fans
					Kayaks	& Victorian wicker furni
					Snorkeling	