

VACANCY ANNOUNCEMENT

Regional Programme

GIZ - Coping with Climate Change in the Pacific Island Region

Advisor on Climate Change in Samoa

The Pacific German Regional Programme Coping with Climate Change in the Pacific Island Region (CCCPIR) aims at strengthening capacities of Pacific Island Countries and regional organisations to adapt to and mitigate the impacts of climate change.

The CCCPIR will achieve this objective through working in 6 thematic components, namely 1) Strengthening the regional advisory and management capacity; 2) Mainstreaming climate considerations and adaptation strategies; 3) Implementing adaptation and mitigation measures; 4) Sustainable tourism and climate change; 5) Sustainable energy management; and 6) Climate change education.

The program covers 12 Pacific Island Countries¹ (PICs) and has its main office in Suva. It is implemented by the Secretariat of the Pacific Community (SPC) and GIZ in close cooperation with the Secretariat of the Pacific Regional Environment Programme (SPREP).

GIZ CCCPIR is looking for a highly motivated and suitably qualified individual for the position of Advisor on Climate Change to be based with SPREP in Apia, Samoa. The requirements for the position are as follows:

A. Responsibilities

The incumbent is responsible for the implementation of the programme's activities and achieving its objectives with SPREP, partner/counterpart institutions, NGOs and private sector in Samoa.

Essential qualifications and background to applicants

Qualifications

Essential
1. Minimum qualifications of a Masters degree in environmental / applied sciences / resource management or resource economics linked to climate change OR a Bachelor degree in lieu, with applied relevant work experience in excess of the minimum required relevant work experience.

Knowledge / Experience

2. At least 7 years relevant work experience, at least 5 of those at the senior advisory level, preferably within the Pacific islands region
3. Strong technical advisory, analytical and problem solving skills
4. Demonstrated understanding of relational databases, information systems with relating tools and software packages

¹ Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu.

5. Demonstrated ability to be creative, innovative, persistent and resourceful - to develop and build the cooperation amongst the regional agencies including a good understanding of and experience with regional organizations in the Pacific
6. Demonstrated experience in monitoring and assessment of professional work and/or projects
7. Demonstrated excellent oral and written communications skills as well as excellent team building and interpersonal skills

Key Behaviors

All staff are expected to uphold GIZ's and SPREP's Organizational Values and Code of Conduct which are Key Behaviors forming part of the annual Performance Development:

- Environmental Leadership
- Team behavior
- Service Delivery
- Valuing Pacific Island People
- Integrity

C. Tasks

Professional advice

- provides technical assistance to SPREP with strategic orientation in the field of climate change;
- assists SPREP with the development of its climate change portfolio;
- assists SPREP to enhance its service orientation towards effective delivery to its member countries;
- participates in identifying needs for external support and advice and elaborates on policy recommendations and develops a strategic approach;
- assists Samoan government agencies in developing and implementing plans and activities under the CCCPIR;
- assists in defining terms of reference, selection, and supervision of contracted third parties based in Samoa in carrying out CCCPIR's activities, including performance evaluation;
- conceptualises, prepares and implements workshops, seminars, and other events on subjects that are related to the programme's field of activities.
- ensures sound administrative and financial processes relating to the Project component are followed

Networking and Cooperation

- closely cooperates with colleagues in SPREP;
- liaises regularly with SPCs climate change programme team to ensure close alignment and integration of SPREP and SPC country level technical assistance activities, including contributing to the production of country level activity matrices and integrated work plans;
- assists in building and fostering effective collaboration and cooperation with other CROP agencies, especially SPC;
- co-operates with and ensures regular contacts and dialogue with Samoan government agencies, local communities, relevant organizations, non-governmental bodies and persons within the programme's environment in order to enhance and maintain good

- working relationships;
- cooperates with other development partners and projects in Samoa and represents CCCPIR at development partner meetings in Apia;
- communicates and channels local interests and aspirations and exchanges ideas and information for the benefit of the programme;
- Contributes to GIZ internal and external communication.

Knowledge Management

- assists SPREP in compiling information on climate change adaptation and ensures knowledge transfer;
- assists SPREP to further develop the regional climate change portal;
- develops strategies and technical concepts including guidelines, manuals, and procedures on climate change adaptation;
- prepares reports and presentation materials;
- compiles relevant information for collaborative activities and missions;
- Prepares appropriate inputs to the various programme reports/publications including annual reports required by the Programme Director and the GIZ Headquarters.

Management and Coordination Tasks

- represents the Programme Director and GIZ in Samoa;
- assists SPREP to effectively coordinate climate change strategies, programmes and activities in the Pacific together with other main stakeholders (SPC, PIFS, USP etc.);
- supports general project planning and develops project designs, including preparation, organization and moderation of planning exercises, implementation, management, monitoring, quality management, evaluation, communication, and documentation;
- contributes to the CROP Officials Climate Change Working Group, including the preparation of meeting documents and coordination activities;
- assists partners in coordinating, prioritising and implementing programme activities at local level;
- assists SPREP in monitoring work on climate change adaptation and the provision of sound climate information in the region;
- drafts, manages, monitors and documents CCCPIR budget in Samoa against funds available;
- compiles relevant information for collaborative activities and missions;
- Contributes to GIZ internal monitoring and knowledge management.

Change of job description

The tasks may be reviewed and changed, as and when necessary

D. Duration

March 2014 to 31 December 2015 (with possibility for further extension)

E: Remuneration

Remuneration and applicable benefits shall be negotiated with the successful candidate

F. Reports to

Programme Director CCCPIR

G. Duty Station

SPREP, Apia, Samoa

All applications to include achievement oriented CV, letter of expression of interest and minimum of 3 referees.

The deadline for submission of applications is **20 March 2014**.

All applications should be submitted before the deadline by email to the following:

Ms. Kalpana Lal Email: Kalpana.lal@giz.de