**FIRST MEETING OF THE REGIONAL TASK FORCE (RTF) FOR PACIFIC OCEAN COUNTRIES ON BIOFOULING MANAGEMENT AND INVASIVE AQUATIC SPECIES**

**17 – 18 July 2023, Suva, Fiji**

**PROVISIONAL PROGRAMME**

| **Time** | **Duration** | **Activities** | **Lead** |
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| **DAY 1** |
| **9.00**  | 25 min | **Opening of the Meeting**  | * Welcome to participants
* Opening remarks by IMO and host country
* Introduction to objectives of the meeting
* Brief self-introduction by participants
 | SPREP,IMO/GloFouling Partnerships |
| **9.25** | 10 min | Group photo *(unless there is a VIP inaugurating the event that needs to leave, this can be taken during the coffee break)* |
| **9.35**  | 5 min | Adoption of the agenda | * Adoption of the Agenda of the meeting
 | SPREP/Chair |
| **9.40**  | 20 min | Overview of the GloFouling Partnerships project | Brief introduction (video), key aspects of the project (video) and status of work conducted by GloFouling PartnershipsQ&A | IMO GloFouling Partnerships  |
| **10.00**  | 30 min  | Brief on IMO Biofouling Guidelines | Short presentation on the main features of the IMO Biofouling Guidelines and the review currently conducted at IMOQ&A | IMO  |
| 10.30 | 30 min | **Coffee break** |
| **11.00**  | 30 min | Regional Status Report | An update on the status of invasive aquatic species in the region and work carried out in relation to biofouling managementQ&A | SPREP |
| **11.20**  | 60 min  | Status report of Lead Partnering Country(ies) and other initiatives in the region | Presentation work conducted in Fiji and Tonga as lead Partnering country in relation to a biofouling managementQ&A | Fiji and Tonga |
| **11.30** | Presentations on work conducted in any other country in the Pacific region in relation to biofouling managementQ&A | Partnering Countries/other SPREP countries |
| **11.45** | Other initiatives | Any other relevant initiative on biofouling management  | e.g. GEF 6 project |
| **12.00** | 60 min | **Lunch** |
| **12.45**  | 45 min  | Draft terms of Reference of the Regional Task Force (RTF) | Presentation of the draft Terms of Reference for the RTFDiscussion and endorsement of the Terms of Reference for the RTFQ&A | SPREP |
| **12.55**  | 10 min | Establish RTF – Election of Chair | Election of the Chair of the RTF | SPREP |
|  **01.05** | 55 min  | Key elements to be included in the regional strategy on biofouling management  | * Presentation on lessons learned and challenges relating to regional strategies on AIS
* Presentation of the draft regional strategy template

Q&A | RTF ChairIMO Consultant |
| **02.00** | 30 min | **Coffee break** |
| **02.30** | 90 min  | Development of the regional strategy on biofouling management | Discussion and development of a first draft of the Regional Strategy | RTF ChairIMO ConsultantAll |
| **03.40**  | 10 min | **Closure of Day 1** | SPREP |
| **DAY 2** |
| **09.00**  | 10 min  | * Recap of Day 1
* Tasks and expectations for Day 2
 | SPREP |
| **09.10**  | 80 min  | Development of the regional strategy on biofouling management | Discussion of the elements/activities to be included in the Action Plan | RTF ChairIMO ConsultantAll |
| **10.30** | 30 min | **Coffee break** |
| **11.00** | 90 min | Development of the regional strategy on biofouling management | Final review of the draft Regional Strategy and Action Plan  | RTF ChairIMO ConsultantAll |
| **11.30**  | 30 min | Next steps for the development and implementation of the regional strategy on biofouling management   | * Discussion on the next steps – Working towards the finalisation of the regional strategy and action plan
* Timelines
* Work division
* Next meetings
 | RTF ChairIMO ConsultantAll |
| **12.05**  | 5 min | Other Business | Any other business  | All |
| **12.10** | 5 min | **Closure of the Meeting** | Closing remarks | RTF Chair,SPREP, Host country representative or IMO GloFouling |