

CIRCULAR

FILE: AP_3/34/4 **TO:** Climate Change Focal Points of Guam, Kiribati, Nauru, Palau, Federated States of Micronesia, Republic of Marshall Islands & Northern Mariana Islands

DATE: 22 June 2023 **CC:** SPREP National Focal Points of Guam, Kiribati, Nauru, Palau, Federated States of Micronesia, Republic of Marshall Islands & Northern Mariana Islands

CIRCULAR: 23/52

SUBJECT: **Call for nominations: Pacific Climate Change Centre Knowledge Brokerage Workshop in the Pacific (Micronesia) 18 – 20 September 2023 in Nadi, Fiji.**

Dear Focal Points,

I am pleased to inform you of the Pacific Climate Change Centre (PCCC) Knowledge Brokerage Workshop in the Pacific for the Micronesia sub-region. The workshop will be held from 18 – 20 September 2023 in Nadi, Fiji.

The **PCCC Knowledge Brokerage Workshop** will connect climate change information producers with climate change information users to ensure that information being produced remains relevant, timely, tailored, and in a format that can be easily understood to as many audiences as possible.

This workshop aims to:

- enhance the understanding of the components of the Knowledge Brokerage function of the PCCC;
- enhance the understanding of country-level initiatives in knowledge brokerage;
- provide examples of relevant knowledge products relevant for building resilience;
- present the draft PCCC Knowledge Brokerage Framework and Community of Practice.

In light of the above, I have the pleasure of inviting you to nominate two participants per country to the workshop. We kindly request that you consider prioritising those who are involved in knowledge management, communication, and/or outreach. Ideally, these nominees would also have experience collaborating with faith-based organisations, non-governmental organisations, tertiary student groups, alumni networks, and/or youth with a special consideration for a gender-balanced mix where possible.

The travel cost, including a daily subsistence allowance (DSA), of maximum 2 participants per country will be supported by the Pacific Climate Change Centre. All travel arrangements will follow the SPREP Travel Policy, which includes an economy return airfare using the most direct and economical route. Also note that travel insurance is the responsibility of the traveler.

All nominations are to be submitted using the Nomination Form annexed hereto and must be endorsed/approved by the Climate Change Focal Point. The SPREP Travel Policy has changed requiring all travel to be submitted six (6) weeks prior to intended departure. For this reason, we kindly ask that you send all nomination forms to Ms. **Naoafioga Feuu** at naoafiogaf@sprep.org and pccc@sprep.org, at your earliest convenience, but no later than Friday 07 July 2023.

Yours sincerely,



Anthony Talouli
Officer-In-Charge

Encl.

Circular Annex i - PCCC KB Workshop Information Note
Circular Annex ii - PCCC KB Workshop Nomination Form
Circular Annex ii – PCCC KB Workshop Agenda