

CIRCULAR

FILE: SPM 27/4
DATE: 17 August 2023
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TO: SPREP National Focal Points
Copy: CROP Organisations
SPREP Partner Organisations

Subject: Update: 31SM and associated meetings Working Papers and logistical arrangements

Dear Members and SPREP Partners,

Further to SPREP Circular No. 23/47 of 8 June and No. 23/59 dated 26 July 2023, please find the following documents for your information.

1. Draft Programmes:
 - a. SPREP Partnership Dialogue, 4 September 2023
 - b. Official Opening of the 31st SPREP Meeting of Officials, 4 September 2023
 - c. 31st SPREP Meeting of Officials, 5-7 September 2023
2. Draft Provisional Agenda – Environment Ministers High Level Talanoa 8 September 2023
3. Information Note for Delegates; and
4. Schedule of Side Events

Kindly also note the following working papers which will be circulated as soon as they are available:


- 6.1 - Audit Committee Report for 2022
- 6.4 - Report of the SPREP Working Group on the SPREP Independent Corporate Review, Mid-Term Review of the Strategic Plan 2017 – 2026, and the 2021 Staff Remuneration Review Report
- 7.1 - Implementing the Leaders Agenda
- 9.1.2 - Pacific Meteorological Council & associated Meeting Outcomes including the Pacific Climate Weather Ready [**will be ready immediately after the PMC meeting in Fiji this month**]

As the meeting is fast approaching, a kind reminder to those Members who have not yet submitted their nominations to please submit your nominations to the Secretariat as early as possible.

Please contact the following Secretariat staff if you have any queries: Apiseta Eti apiseta@sprep.org on matters concerning the 31SM; Rosanna Galuvao rosannaq@sprep.org and Audrey Pereira audreyp@sprep.org on matters concerning the SPREP Partnership Dialogue and the Environment Ministers High Level Talanoa. For all substantive matters concerning the 31SM and associated meetings, contact Ms. Easter Chu Shing, Deputy Director General easterc@sprep.org

I thank you for your continued support and cooperation.

Yours sincerely,


Sefanaia Nawadra
Director General

Att.

SN/ECS/ae