

CIRCULAR

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TO: SPREP National Focal Points:
**Federated States of Micronesia,
Guam, Kiribati, Nauru, Northern
Mariana Islands, Palau, Republic
of Marshall Islands**

SUBJECT: North Pacific Working Group Meeting, 5th September 2023

Dear SPREP Members,

As you are aware, the Secretariat and the SPREP North Pacific Office have been trying to coordinate a virtual meeting of the North Pacific SPREP Members Working Group over the last two years, however, due to the challenges of COVID19 and availability of Members, the planned meetings did not happen. With the upcoming the 31st SPREP Meeting in the first week of SPREP, we've taken advantage of this opportunity to organise a side meeting of North Pacific SPREP Members attending the 31st SPREP Meeting. The proposed side meeting will be held on **Tuesday 5th September at lunchtime** at the Taumeasina Board Room.

Since this will be the first meeting of North Pacific SPREP Members Working Group, the Secretariat is proposing the following items for discussion:

1. A brief update from the Secretariat on the SPREP North Pacific Office including the introduction of staff.
2. Presentations & discussions on drafts of the North Pacific Office Business & Operational Plan, including an Engagement Strategy.
3. Brief discussion on the North Pacific Office's Work Plan and key priorities.
4. A discussion on the North Pacific SPREP Members Working Group TOR and work arrangements.
5. Other matters.
6. Next steps and way forward.

Grateful if you could provide your feedback at your earliest convenience on the above proposed matters and welcome additional suggestions of items to be included. The Secretariat will circulate meeting documents prior to the meeting.

For more information, please contact Ms. Easter Chu Shing, Deputy Director General, Mr. Dale Withington, Manager North Pacific Office, and Mr. Kilom Ishiguro, Technical Environment Liaison Officer.

I look forward to your attendance and participation.

Yours sincerely,



**Sefanaia Nawadra
Director General**