

CIRCULAR

FILE: AP 3/2/28/1 **TO:** SPREP Climate Change National Focal Points
National Designated Authorities

DATE: 4 March 2024

CIRCULAR: 24/11

SUBJECT: **Pacific Climate Change Roundtable (PCCR) and Climate Finance Writeshop**
Taumeasina Island Resort, Apia, Samoa, 6-10 May 2024

Dear Focal Points,

I am pleased to inform you that the Secretariat of the Pacific Regional Environment Programme (SPREP) will be hosting The Pacific Climate Change Roundtable (PCCR) and Climate Finance Writeshop from 6-10 May 2024 at the Taumeasina Island Resort in Apia, Samoa. These meetings are jointly organised by the Climate Change Resilience Programme and the Strategic Planning, Partnerships, and Resource Mobilisation Department in SPREP.

The meetings planned are outlined below:

2024 Dates	Meeting	Who will attend
6-7 May	Climate Finance Writeshop	<ul style="list-style-type: none"> Climate Change Focal Points National Designated Authorities Development Partners / Donors
8-10 May	Pacific Climate Change Roundtable	<ul style="list-style-type: none"> Climate Change Focal Points Territory Focal Points National Designated Authorities Development Partners / Donors (<i>on the 10 May 2024 only</i>)

Following the decision of SPREP’s membership at the 31st SPREP meeting held in September 2023 in Samoa, SPREP will reconvene the 2024 Pacific Climate Change Roundtable (PCCR) and facilitate the associated arrangements. The reconvening of the PCCR will focus on providing a platform for the Pacific Climate Change constituency to establish an ongoing governance structure for the PCCR that will deliver on national priorities as determined by the national focal points.

Prior to the PCCR, SPREP, as a regional accredited entity to the Adaptation Fund (AF) and the Green Climate Fund (GCF) is hosting a Writeshop in climate finance with focus on a regional adaptation programme under the GCF Enhance Direct Access (EDA) modality.

The Secretariat therefore wishes to invite the National Climate Change focal point/National Designated Authority to attend these important meetings. To facilitate your travel arrangements please complete the nomination form (attached) and send to Foini Fesolai (foinijanceyf@sprep.org), Faia’e Faamanu-Falanaipupu (faiaef@sprep.org) and Teuila Fruean teuilajaneff@sprep.org **no later than 11 March 2024**.

More information relating to the meetings will be shared in due course.

Yours sincerely,



Sefanaia Nawadra
Director General