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SPREP Circular

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To: SPREP National Focal Points
CROP Agencies
Collaborating Countries/Organisations
Institutional Focal Points

Subject: **Provisional Agenda for Twenty-second SPREP Meeting (22SM),
Apia, Samoa, 13th – 15th September 2011**

Further to our Circular No. 11/24 dated 10 March 2011, please find attached the Provisional Agenda for the 22nd SPREP Meeting.

Please note that the SPREP Meeting will be preceded by a Pacific Environment Forum with UNEP Executive Director Mr Achim Steiner which is planned for Monday, 12th September 2011. Details will be forwarded in due course.

In order to assist us with the finalisation of this Agenda, we would appreciate inputs and comments from your Government or Administration. The Secretariat also encourages Members to contribute by way of papers addressing any particular concerns and interests. Moreover, the Secretariat also seeks to encourage Members to be actively involved in side events during the meeting.

As a measure of good environmental practice, please note that for the 22SM in Apia, the Secretariat will send all papers electronically to all Members.

In this connection, may I remind members of the Rules of Procedure 7.3 that require those members who wish to propose agenda items together with appropriate working or background papers to reach the Secretariat 3 months before the meeting, that is by **1 July 2011**.

Thank you very much for your cooperation. Myself and SPREP staff look forward to welcoming you to Apia in September.

Yours faithfully

David Sheppard
Director

DS/KL/ac