

## **DRAFT TERMS OF REFERENCE FOR SPREP TROIKA**

### **1. Purpose**

The purpose of the SPREP Troika is to ensure Members involvement in high level decision-making and to ensure accountability from the Secretariat to its Members between SPREP Meetings.

### **2. Key Objectives**

- i. Undertake the annual performance assessment of the Director General.
- ii. Participate in the SPREP Audit Committee.
- iii. Provide advice on strategic issues to the Director General and other members of the Senior Management Team.
- iv. To generally provide support and guidance for SPREP on any matter considered relevant to the Troika.
- v. Provide guidance and support on the planning and implementation of the annual SPREP Meeting.

### **3. Membership**

The Troika comprises the past, present and future Chairs of the SPREP Meeting. The Troika may decide to expand this membership, noting issues such as the need for sub regional representation.

### **4. Term**

Country membership of the SPREP Troika shall not exceed three years.

### **5. Secretariat**

The Troika will be supported by the SPREP Executive Officer.

### **6. Frequency of meetings and communications**

Each year, the Troika will hold at least one (1) face to face meeting with the SPREP Executive and Audit Committee at the SPREP Headquarters in Apia and a minimum of two (2) teleconference meetings. It will regularly communicate with the SPREP Executive by email, telephone and circular.

### **7. Triennial Review**

The effectiveness of the SPREP Troika and the governance arrangements will be reviewed every three years by the SPREP Meeting, with support of the SPREP M&E Adviser.