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*The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.*

## Twenty Sixth SPREP Meeting of Officials

Apia, Samoa  
22<sup>nd</sup> – 24<sup>th</sup> September 2015

### Agenda Item 7.3: Update on the SPREP Business Plan

#### Purpose of the Paper

1. The purpose of the paper is to update Members on the Business Plan, following the decisions by Members at the 25<sup>th</sup> SPREP Meeting in 2014.

#### Background

2. The SPREP Strategic Plan 2011 - 2015 required the development of a Business Plan to address a number of issues including: (i) how priorities and targets will be achieved; (ii) review of Secretariat structure required to achieve goals and meet targets; (iii) organisational funding strategy, including linkages to donor multi-year programmatic and project funding agreements; and (iv) the development of a monitoring and evaluation framework, and risk management plan. The Strategic Plan will conclude at the end of 2016 and the process for the new Strategic Plan will soon commence as outlined in Agenda Item: 6.6.

3. The Business Plan 2013-2015 was endorsed by the 2014 SPREP Meeting as an interim document to allow strengthening of the document and provide the opportunity to develop the Business Plan in conjunction with the development of the next SPREP Strategic Plan.

4. The same meeting endorsed the Independent Corporate Review recommendation for SPREP to prepare and action a framework that guides implementation and facilitates reporting, whether it be in the form of (completing) the Business Plan, or another instrument such as an action plan that is based on consultations.

#### Update

5. The Secretariat proposes that the period of the interim Business Plan endorsed at SM 25 be extended until implementation of the next Strategic Plan. This will enable strategic consideration of the purpose of the Business Plan as part of the overall governance and planning framework of SPREP, in line with the feedback received from Members in the last SPREP Meeting. This is also the most cost effective means of progressing the Business Plan given resources available to the Secretariat.

6. The Secretariat will consider the preparation and implementation of a Business Plan aligned to the next Strategic Plan that includes, amongst other considerations, provisions to manage the diversity of partnerships and funding sources, the predictability of funding, and guidance on new project funding as well as on the distribution of funding across the Divisions.

7. The Secretariat will also consider opportunities to draw on other advice and input on the functional purpose and application of the Business Plan, including by drawing on the Regional Advisory Service, and in consultation with other partners and CROP agencies.

### **Recommendations**

8. The Meeting is invited to:

- **approve** the continuation of the interim Business Plan until development of the next Strategic Plan.

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13 August 2015