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The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

Twenty Eighth SPREP Meeting of Officials

Apia, Samoa
19 – 21st September 2017

Agenda Item: 8.3: Innovation in the Secretariat

Purpose

1. To update Members on a number of innovations in Secretariat operations.

Background

2. Implementation of the SPREP Strategic Plan 2016-2026 requires a strategic transformation in the organisation. As a key component of this work, the Secretariat has put in place measures to operationalise the policies developed under the US\$1m MSP grant provided by the GEF to improve SPREP's organisational capacity to a level appropriate for GEF Accredited Entity status. The policies¹ and their implementation measures are designed to enhance internal systems and processes to improve SPREP service delivery to Members with robust, fit for purpose, and best practice policies and procedures.

Update

3. To this end the Secretariat has:
 - a) Established the Project Information System (PMIS), an on-line project management tool linked to the Financial Management System (FMIS) to enable staff to manage all aspects of projects for more effective delivery;
 - b) Established and staffed a Project Coordination Unit (PMU) to oversee and guide implementation of the project cycle;
 - c) Established a Project Review and Management Group (PRMG) - an internal network of expertise to inform and advise the Secretariat as it implements the project cycle from concept development to completion and evaluation;
 - d) Tasked the PMU with the coordination and forward planning for SPREP's Accredited Entity role with climate finance and other funding entities.
 - e) The Secretariat is putting in place a range of measures to provide for the new 2-year SPREP Meeting cycle (see Agenda Item 6.1)

¹ Audit; Child Protection; Cost Recovery; Environment and Social Safeguards; Foreign Exchange; Fraud; Gender Mainstreaming; Risk Management; Sub-Delegation; Travel; and Whistle-blower policies, operationally integrated in the Project Cycle policy



- f) Innovative options are being considered for the Secretariat structure to better enable the Secretariat's resources to meet SPREP's strategic goals (see Agenda Item 7.3)
- g) Innovative approaches to achieving sustainable finance for SPREP (See Agenda Item 9.2) will be considered in the development of the Partnership Engagement and Resource Mobilisation Framework, a 1-year strategic outcome in the draft PIP submitted for Member approval (See Agenda Item 7.1).

Recommendations

- 4. The Meeting is invited to:
 - **note** the innovations in place to enhance the Secretariat's service delivery to Members

29 August, 2017

