

CIRCULAR

FILE: AP 1/1 **TO:** SPREP National Focal Points
DATE: 05 March 2018
CIRCULAR: 18/14
SUBJECT: **Dates for the SPREP Executive Board Meeting: 10th & 11th September**

Dear SPREP Members,

The inaugural Executive Board meeting will be hosted in Samoa on:

- **Monday 10th September**
- **Tuesday 11th September**

The 28th SPREP Meeting agreed that the SPREP Executive Board would be comprised of the Troika of Papua New Guinea (Chair 2018), Palau (Chair 2017) and Niue (Chair 2016) with representatives by sub-region of:

- Australia (Metropolitan)
- Cook Islands (Polynesia)¹
- Federated States of Micronesia (Micronesia)
- Fiji (Melanesia)
- France (French language speaking)

Could Members for these countries please confirm their representatives to the Executive Board including the Troika to the Executive Officer (audreyp@sprep.org), by the 16th of March with names and contact details (telephone and email).

Please find attached the endorsed SPREP Executive Board Terms of Reference and the list of membership rotation.

Yours sincerely,



Roger Cornforth
Acting Director General

¹ American Samoa deferred their term on the Executive Board for Polynesia.