**Annex 2 – Application Package**

**Contents:**

2A. Training Program Nomination Form

2B.Training Program Curriculum Vitae

**2A. Training Program Nomination Form**

**Submit completed forms by email to:** **lusianar@sprep.org** **(copied to: faailom@sprep.org) or by fax to +685 20231 by Friday 29th April, 2016**

|  |
| --- |
| Name of Nominee (Mr, Miss, or Ms):  |
| Tel No: | Email:  |
| Nationality: | Age: |
| Country of Residence: |
| Job Title: |
| Brief description of duties: |
| Name of Employer: |
| Years of relevant work experience: |
| Who will you train on completing the course and when? |  |
| What is your English language skill level? |  🞏 Excellent 🞏 Good 🞏 Acceptable |
| Is English the language of your day-to-day work? (Yes or No): |  |
| Do you satisfy the Fiji Government’s requirements to enter into Fiji? (Yes or No): |  |
| Nomination endorsed by:Name:Title: Signature:Date: | Official Stamp: |

**Application Checklist:** **Have you attached the following:**

* **A photocopy of your passport identification page?**
* **Updated curriculum vitae (Annex 2B)?**
* **A Letter of Support from your employer?**

**2B. Nominee Curriculum Vitae**

**Submit completed forms by email to:** **lusianar@sprep.org** **(copied to: faailom@sprep.org) or by fax to +685 20231 by Friday, 29th April, 2016.**

|  |  |
| --- | --- |
| 1. **Family Name:**
 | 1. **First Names:**
 |
| 1. **Date of Birth:**
 | 1. **Nationality:**
 |
| 1. **Tel No:**
 | 1. **Email:**
 |

1. **Education** *(complete table below):*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Institution** | **Date started** | **Date completed** | **Degree(s) or Diploma(s) obtained** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **On-the-job Training Related to Waste Management** (*complete table below)***:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Training** | **Organized by** | **Date of Training** | **Recognition Received (if any)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Language skills:** *Indicate abilities as “Basic”, “Good”, or “Mother tongue”*

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Reading Ability** | **Speaking Ability** | **Writing Ability** |
| English |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Professional experience** *(Complete table below beginning with current position):*

|  |  |
| --- | --- |
| **Dates:** |  |
| **Location:** |  |
| **Name of Employer:** |  |
| **Position Held:** |  |
| **Duties and Accomplishments:** |  |

|  |  |
| --- | --- |
| **Dates:** |  |
| **Location:** |  |
| **Name of Employer:** |  |
| **Position Held:** |  |
| **Duties and Accomplishments:** |  |

|  |  |
| --- | --- |
| **Dates:** |  |
| **Location:** |  |
| **Name of Employer:** |  |
| **Position Held:** |  |
| **Duties and Accomplishments:** |  |

|  |  |
| --- | --- |
| **Dates:** |  |
| **Location:** |  |
| **Name of Employer:** |  |
| **Position Held:** |  |
| **Duties and Accomplishments:** |  |

1. **Membership** **of professional bodies** *(complete table below)*:

|  |  |  |
| --- | --- | --- |
| **Name of Professional Body** | **Date of Membership** | **Membership Grade** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Other skills** *(e.g. Computer literacy, etc.)*
2. **Other relevant information** *(e.g. Publications)*