

ANSWERS TO CLARIFICATION QUESTIONS

File: AP 3/25
Date: 29 May 2018
To: Interested suppliers
Contact: Maraea S. Pogi
Subject: Request for tenders to develop training for short term courses in Pacific Meteorology, Climate and Climate Change

Q1. Short course: What is your definition of a “short course” in terms of duration or credit values? e.g. one week, one month?

Response:

Refer to *Guidelines for Recognition for Non-Formal Learning* via <http://www.sqa.gov.ws/wp-content/uploads/2018/02/final-guidelines-for-recognition-of-nfl-june-2012.pdf>

Short-term course based on National Competency Standards requires the following:

NCS non-formal learning programme structure

A typical non-formal learning programme that uses NCSs would apply a similar structure as the example below;

Days of learning: 2 – 3 days a week over 2 - 3 weeks (including assessment and moderation processes)

NCSs delivered: 3 – 4 NCSs at Level 1 or 2

Credits: A total of 10 credits at Level 1 or a mixture of Levels 1 & 2 (predominantly Level 1).

Moderation processes must be in place. This includes internal moderation, external moderation and or third party verification.

Q2. Is it one short course covering all of meteorology, climate and climate change OR three short courses on each of the themes?

Response:

3 Short Courses

Q3. Actual start date as it only says beginning of June? This would help a lot in a bidder's planning re number of days to achieve the outputs.

Response:

Starting date depends on when contract is awarded, preferably first week of June

Q4. 3.1.i third bullet point: detailed methodology?

Response:

Provide a proposal explaining methodology on how bidders are going to achieve each of the deliverables

Q4. Does the successful applicant have to be in Samoa in the first week of June and remain there until 22nd June?

Response:

If successful applicant is based overseas they will work remotely and will not be require to travel. Samoa based successful applicant on the other hand are requested to be at SPREP from time to time depending on agreed dates and work plan.

Q5. If the answer to the above question is yes, and the applicant lives outside Samoa, are the air fares and accommodation in Samoa to be included in the financial offer, or are they provided in addition to the payment to the consultant?

Response:

Refer to Q4

Q6. What is the educational background of those who are to benefit from the short-term course in Pacific Meteorology, climate and climate change? Are they people with secondary schooling only, or do they have diplomas or degrees?

Response:

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Q7. Who is the target group of the short-term course?

Response:

Pacific National Meteorological Services.

Q8. How long is the intended course?

Response:
Refer to Q1

Q9. To what level will the course be taught?

Response:
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