AGENDA ITEM 3:
Adoption of Agenda and Working Procedures

Purpose of Paper

1. The Revised Provisional Agenda appears in the Working Paper documentation as 29SM/Official/Provisional Agenda/Rev.2.

Hours of Work

2. Suggested hours of work for the Meeting are contained in the attached (29SM/Officials/WP.3/Att.1).

Sub-committees

3. A Report Drafting Committee will be appointed at the start of the meeting to assist with the preparation of the Meeting report. While the membership of the Committee is open-ended it should comprise a core of 5 or 6 members at least one of which should be from a French speaking member. The Vice-Chair would chair the Report Drafting Committee.

Recommendation

4. The Meeting is invited to:

   1. consider and adopt the Provisional Agenda;
   2. agree on hours of work; and
   3. appoint an open-ended Report Drafting Committee

25 July, 2019