



Thirty Second SPREP Meeting (32SM) of Officials and Associated Meetings 1 – 5 September 2025

Information Note for Delegates



“Sustaining our Pacific Environment in
Harmony with our Cultures”

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1. Meeting Dates and Venue

- i. Second SPREP Partnership Dialogue, 1st September 2025
- ii. 32nd SPREP Meeting (32SM) of Officials, 2 – 4 September 2025
- iii. Noumea and Waigani Conventions COP Meetings, 5 September 2025

The 32nd SPREP Meeting and associated meetings will be held at the:

Sheraton Samoa Aggie Grey's Hotel & Bungalows

Beach Road

Apia, Samoa

Phone +685 84 62800

Email: reservations.samoahotel@sheraton.com

Website: www.marriott.com/en-us/hotels/apwsi-sheraton-samoa-aggie-greys-hotel-and-bungalows/overview/



2. Entry Requirements & Passport

Visitors to Samoa can apply for a 90-day Visitor Permit on arrival using the arrival card.

Travellers must have:

- a passport valid for at least 6 months beyond the intended stay
- confirmed onward tickets (Return Ticket)
- visas for the next country of destination (if required)
- sufficient funds to support themselves (while in Samoa)
- confirmed residential contact address

More information [**HERE**](#)

Pre-Departure requirements for Entering Samoa [**HERE**](#)

3. Airport Transport Arrangements

Delegates are advised to arrange their own airport transfer. Public transport is available by taxi or shuttle service if arranged in advance with your accommodation provider.

4. Internet, Communication and Foreign Exchange

Immediately outside the exit from the Customs Clearance area at the Faleolo International Airport, there are two booths of Samoa's main mobile service providers: Digicel and Vodafone. Both offer SIM and data services, and you are encouraged to purchase these at the airport for convenience.

There is a Bank of South Pacific and Western Union - Number 1 Currency counter inside the arrivals terminal for foreign exchange as well as outside the terminal including ANZ Bank and various ATM's.

Sheraton Samoa Aggie Grey's Hotel and Bungalows also has a Bank of South Pacific ATM and ANZ ATM located in the main lobby area.

5. Currency

Samoa currency is Tala (SAT). All major currencies are generally accepted in main banks and foreign exchange counters.

The current exchange rate is approximately USD 1 \approx SAT 2.63, subject to fluctuation. Credit/debit cards are accepted by all major hotels, major restaurants, and some supermarkets.

6. Registration

A Secretariat desk will be in the foyer area, just before the entrance to the Main Conference Venue.

SPREP will be introducing a new check-in system for these events. Delegates registered prior to the event, your QR code and PIN number would have been emailed to you. You may use the digital version on your mobile device to scan for entry.

Each delegate will receive an identification badge with a personal QR code. Please ensure your badge is always worn during the meeting(s) for security and logistical purposes.

Please note to rescan your QR code for every entry to the Mani Plenary Room and Side-events.

7. Working Papers and Provision Agenda

All working papers for the 32nd SPREP Meeting of Officials, and associated meetings, including the provisional agenda are available on the SPREP website https://www.sprep.org/32nd-sprep-meeting-2025. The meeting papers are in English and French in accordance with the SPREP Meeting Rules of Procedures.

8. Translation and interpreting services

2M Language Services which has been contracted by the Secretariat will be providing interpretation and translation services.

9. Official Language

The official languages of the SPREP Meeting are English and French. Thus, simultaneous interpretation into English and French will be provided.

10. Dress Code

As usual, formal business/Pacific attire is expected for the meeting.

11. Accommodation

Meeting participants are responsible for organising their own accommodation in Apia.

If you are interested in the Sheraton Samoa Aggie Grey's Hotel & Bungalows package, please book directly with Margaret Te'o on email Margaret.Te'o@sheraton.com and quote SPREP 32 SPREP Meeting (32SM).

You may also visit the Samoa Tourism website <https://www.samoa.travel/plan-book/samoa-accommodation/> for other accommodation options in Apia.

As advised in past SPREP Circulars, you are highly encouraged to make reservations and secure accommodation and flights as soon as possible as August and September are extremely busy months in Apia.

12. Health and Safety

Please bring a face mask as a precautionary measure. It is recommended that you apply a risk-based approach to your health and safety as you would at home, by not leaving valuables unattended, and investing in both travel insurance and a basic travel first aid kit. In the unlikely event of an emergency in Samoa please call 911.

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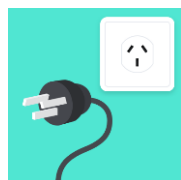
13. Additional information about Samoa

Should this be your first-time visiting Samoa and you'd like to learn more, please refer to the Samoa Tourism Authority website which has a wealth of information <https://www.samoa.travel/>

The 28th and 29th August have been declared by the Government of Samoa as public holidays for Samoa's general elections on the 29 August 2025. Please take note of this if you are arriving during this time as some services may not be open and readily available.

14. Electricity voltage and adaptor

For Samoa the associated plug type is I, which is the plug that has three flat pins in a triangular pattern. Samoa operates on a 230V supply voltage and 50Hz. See below.



15. Climate and weather

Samoa's climate and weather is warm and humid throughout the year. The temperature in September is usually between 24 to 30 degrees Celsius.

16. Local transportation

Taxi is the best way to commute between your hotel and the meeting venue. The hotel can arrange this for you and advise on the taxi fare.

17. Further Information

- a) On protocols and logistics of the 32nd SPREP Meeting, please contact Maraea S. Pogi on email: maraeap@sprep.org, Apiseta Eti on email: apiseta@sprep.org and Rosanna Galuvao rosannag@sprep.org.
- b) On matters relating to the 32ND SPREP Meeting Working Papers, Agenda, and other non-logistical matters, please contact Ms. Easter Chu Shing, Deputy Director General easterc@sprep.org
- c) On the Second SPREP Partnership Dialogue, contact Ms. Salome Tukuafu salomet@sprep.org
- d) On the Environment Ministers Meeting and High-level Talanoa, contact Ms. Audrey Brown audreyb@sprep.org
- e) On matters relating to the Noumea and Waigani Conventions COP Meetings, contact Ms. Kathleen Taituave-Afereti kathleent@sprep.org
- f) The SPREP Office Number is +685 21929 should you wish to call the office.

The Secretariat looks forward to welcoming you to the 32nd SPREP Meeting and associated meetings.

Safe travels to Apia!