

Actions of the Secretariat following up Member decisions and recommendations from the Twenty Ninth (2019) SPREP Meeting of Officials

Agenda Item (2019)	Meeting decisions / Member requests	Key actions taken
<p>AGENDA ITEM 5.3: Progress towards achieving the 2018-2019 PIP Outcomes</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Noted the progress made towards achievement of the 2018-2019 programme of work and budget, and 2018-2019 PIP strategic Outcomes. 2. Considered the lessons learned in the first year of operation of the PIP planning and reporting mechanism; and 3. Noted that the PIP strategic planning mechanism will be evaluated after completion of the second (2020-2021) PIP. 	<p>Refer to Agenda Item: 5.3 Strategic Outcomes from the 2018/2019 PIP</p>
<p>AGENDA ITEM 6.1: Framework for Pacific Regionalism</p>	<p>The meeting:</p> <ol style="list-style-type: none"> 1. Noted the update on SPREP engagement for implementation of the Framework for Pacific Regionalism (FPR) 2. Noted the recommendations of the Interim Review of the FPR and directed the Secretariat to engage in the 2050 Blue Pacific visioning process. 3. Recommended the review of the FPR to ensure regional priorities support the priorities Pacific island countries and territories 	<p>Refer to Agenda Item 6.1: Blue Pacific vision and the 2050 Strategy</p>
<p>AGENDA ITEM 6.3: Framework for Resilient Development in the Pacific and the Pacific Resilience Partnership</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Noted the Outcome of the Inaugural Pacific Resilience Meeting 2019; 2. Requested the Pacific Resilience Partnership (PRP) Taskforce to provide an annual update to the SPREP Meeting on the progress of the partnership; 3. Noted the report of the PRP Taskforce and welcomed the work that is progressing on implementing the PRP governance arrangements; and 4. Noted the progress made by the Secretariat in recruiting the Framework of Resilient Development in the Pacific/PRP Coordinator. 	<p>Refer to Agenda Item 11.1.2 Framework for Resilient Development in the Pacific and the Pacific Resilience Partnership</p>
<p>AGENDA ITEM 6.4: Northern Sub-regional SPREP Office Establishment</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Noted that the SPREP Northern Office will commence operations in 2019 as budgeted; 2. Also noted that the transitional Office Manager will engage with the North Office Working group to: <ol style="list-style-type: none"> a) develop a work plan b) further refine the Operating Model c) prepare a 2020 budget d) secure further sources of funding 3. Requested that a review of progress be provided by 2021 to the 30th SPREP Meeting 	<p>The SPREP Northern Office was officially opened on 1 November 2019 in Majuro, Marshall Islands with the presence of the Marshall Islands Minister in Assistance to the President and Minister for the Environment, Hon. David Paul.</p>

<p>AGENDA ITEM 7.2: 10th Pacific Islands Nature Conservation and Protected Areas Conference</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Endorsed the conference as an important process for providing regional input into the post-2020 Global Biodiversity Framework; and 2. Encouraged Members to consider supporting the conference through sponsoring participation of key national stakeholders to attend, or other financial contributions needed for conference implementation 	<p>Refer to Agenda Item 7.1: 10th Pacific Islands Nature Conservation and Protected Areas Conference.</p>
<p>AGENDA ITEM 7.3: Post-2020 Biodiversity Framework</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Endorsed the regional approach SPREP proposes for providing input into the Post-2020 Biodiversity Framework prior to the Convention on Biological Diversity Conference Of the Parties in October 2020; and 2. Encouraged countries to submit their own input to the Secretariat of the Convention on Biological Diversity for the Post-2020 Biodiversity Framework 	<p>Refer to Agenda Item 7.2: CBD COP 15 & Post 2020 Biodiversity Framework</p>
<p>AGENDA ITEM 9.2 : Audit Committee Report</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Congratulated the Secretariat for the positive results in 2018; 2. Encouraged management to maintain the positive reserves account in the long term; 3. Commended the efforts of the Director General and all staff in the early and satisfactory completion of the financial accounts and audit; 4. Welcomed the improved process used by the Secretariat to provide the draft financial statements to the Audit Committee (AC) for review prior to the issuing of the final audit opinion, and the consultation between the AC and the External Auditor; 5. Acknowledged the improvement in internal controls including completion of the Fraud Prevention and Whistleblower Protection Policy and Risk Register, as well as the extensive work conducted, and on-going on the Financial and Project Information and Systems; 6. Noted that late receipt of member's voluntary contributions remains an issue, causing financial constraints on the Secretariat's annual budget, and requested Members to provide their voluntary contributions to the Secretariat in a timely manner; 7. Requested the Secretariat address the human resource issue within the Internal Audit Unit as resources permit; 8. Noted and approved the report of the Audit Committee for the period July 2018-July 2019. 	<p>Refer to Agenda Item 9.1: Audit Committee Report</p>
<p>AGENDA ITEM 9.3: CROP Harmonisation on Remuneration</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Noted that there has been no progress at all for the work of the Council of Regional Organisations of the Pacific (CROP) Harmonisation on Remuneration; 	<p>Refer to Agenda Item 9.6: Review of Staff Remuneration - Terms and Conditions</p>

	<ol style="list-style-type: none"> 2. Noted that in the absence of a clear position from the participating CROP agencies and the CROP Chief Executive Officers, the Secretariat will continue to employ the CROP remunerations systems and methodology until such time that it is clear that harmonisation of remuneration is no longer possible to pursue and maintain; 3. Approved the engagement by the Secretariat of an independent qualified consultant to review its remuneration system to ensure it remains competitive in the local and international employment markets; 4. Endorsed the establishment of a Friends of the Chair to meet intersessionally to consider the proposal from the Secretariat on the adoption of a salary movement of up to USD 300,000 in total for all staff, subject to clear identification of specific funding available. The Friends of the Chair will provide a report to the 2020 Executive Board for a decision. The Executive Board can make a decision on this matter. 	
<p>AGENDA ITEM 9.8: Process for the Recruitment of the SPREP Director General for 2021</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Reaffirmed that the SPREP Meeting would oversee the process for the recruitment of the next SPREP Director General scheduled for 2021. The Secretariat would kickstart the process in the last half of 2020 through direct communication with all members regarding the process and requirements in line with the Rules of Procedure for the Appointment of the Director General, so that a report with a recommendation is ready to be considered by the SPREP Meeting in 2021. 2. Approved changing the Director General's Term of Appointment from the current period of three years in the first instance to four years initially with a possible renewal for another two years subject to performance and needs of the Secretariat. 	<p>Refer to Agenda Item 9.8: Process for the Recruitment of the Director General for 2021 – closed session</p>
<p>AGENDA ITEM 11.1 : SPREP Performance Implementation Plan and Results Framework 2020/21</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Endorsed the 2020 – 2021 Performance Implementation Plan; 2. Endorsed the 2017 – 2026 Results Framework; and 3. Considered and advised on the process proposed by the Secretariat for the development and implementation of Country and Territory Action Plans. 4. Endorsed the additional outcome under Organisational Goal 2.1 that Gender and disability inclusion is mainstreamed throughout SPREP Programmes. 	<p>Refer to Agenda Item: 5.3 Strategic Outcomes from the 2018/2019 PIP</p> <p>Refer Agenda Item 9.3.</p> <p>Refer Agenda Item 5.3</p>

<p>AGENDA ITEM 12.1.5: Update from the Fifth Pacific Meteorological Council (PMC-5)</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Noted the outcomes of the Fifth Pacific Meteorological Council (PMC-5); 2. Noted the new Pacific Climate Change Science and Services Research Roadmap 3. Acknowledged with thanks the support provided by: the Government of Samoa for hosting the meeting; World Meteorological Organisation (WMO); Climate Risk and Early Warning Systems (CREWS) Secretariat; Environment and Climate Change Canada (ECCC); Impact Project (Climate Analytics); Australia Department of Foreign Affairs and Trade (DFAT through CSIRO); University of Hawai'i; and the Australian Bureau of Meteorology (BoM) through the Climate Ocean Support Programme for the Pacific (COSPPac) project; and 4. Requested the Pacific Met Desk Partnership to continue work with National Meteorological and Hydrological Services and partners to achieve the action items from PMC-5. 	<p>Refer to Agenda Item 11.1.1 Updated Highlights of the 2020-2021 Work programme</p>
<p>AGENDA ITEM 12.4.2: Regional Strategic Environmental Assessment (SEA) Guidelines</p>	<p>The Meeting:</p> <ol style="list-style-type: none"> 1. Noted efforts by the Secretariat to progress the development of the Strategic Environmental Assessment (SEA) guidelines for Pacific islands Countries and territories; 2. Endorsed the proposed process for finalising the SEA Guidelines that integrates key awareness raising and capacity building activities for Members; and 3. Endorsed the proposed timeline for completing the SEA Guidelines for the Executive Board's consideration at its meeting in 2020. 	<p>Refer to Agenda Item 11.4.2: Regional SEA Guidelines</p>