Time	Wednesday, 2 nd Sept.	*Thursday, 3 rd Sept.	Friday, 4 th Sept.
12.00pm	 Formalities: Opening Prayer Keynote Address – Hon. Tuilaepa Sailele Malielegaoi – Prime Minister of Samoa (recorded video message) Appointment of Chair and Vice-Chair Adoption of Agenda and Working Procedures Action Taken on Matters Arising from 29th SPREP Meeting Presentation of Annual Report for 2019 and Director General's Overview of Progress since the 29SM COVID -19 Impacts on SPREP 	 8.4: SPREP Accredited Entity role 9.1: Audit Committee Report 9.2: Partnership Engagement and Resource Mobilisation Strategy 9.3: Country and Territory Strategic Partnership Frameworks 9.4: SPREP Organisational Review and Mid-Term Review of SPREP Strategic Plan 2017-2026 	 11.2.1: Island and Ocean ecosystems Programme 2020-21 Update 11.2.2: Development of the Pacific Regional Invasive Species Management Support Service (PRISMSS) 11.2.3: Outcomes of the Pacific Ecosystem-based Adaptation to Climate Change (PEBACC) project 11.3.1: Waste Management and Pollution Control Programme 2020-21 Update 11.3.2: The Cleaner Pacific 2025 and Development of the new Implementation Plan 2021 to 2025
2.00pm	15 Minutes Break		
2.15pm	 5.3 Strategic Outcomes from the 2018/2019 PIP 5.4 Audited Accounts for 2019 6.1: Blue Pacific vision and the 2050 Strategy 6.2: Implementation of the Pacific Islands Forum Leaders and SIS Leaders decisions 6.3: SPREP Sub-regional presence 	 9.5: People Strategy 9.6: Review of Staff Remuneration - Terms and Conditions 9.7: SPREP Director General's Performance Assessment – closed session 9.8: Process for the Recruitment of the Director General for 2021 – closed session 	 11.4.1: Environmental Monitoring and Governance Programme 2020-2021 Update 11.4.2: Draft Regional Guidelines on Regional Strategic Environmental Impact Assessment reports for Pacific Island Countries and Territories 11.4.3: Policy Guidance Note for the periodic update of the Regional State of Environment and Conservation report for the Pacific island region 11.5.1: 2021 Supplementary Budget
4.00pm	15 Minutes Break		
4.15pm	 7.1: 10th Pacific Islands Conference on Nature Conservation and Protected Areas 7.2: Update on CBD COP15 and input to the Post- 2020 Biodiversity Framework 8.1: Pacific Climate Change Centre 8.2: Update on EU EDF-11 Programme Engagement 8.3: Kiwa Initiative – Nature-based solutions for c climate resilience 	 10.1: Report on Members' Contributions 10.2: Sustainable Financing 11.1.1: Climate Change Resilient programme 2020-21 Update 11.1.2: Framework for Resilient Development in the Pacific and the Pacific Resilience Partnership 11.1.3: UNFCCC CoP26 Update 	 Other Business Dates of the 30th SPREP Meeting Adoption of the Outcome of the Second Executive Board Meeting CLOSE
5.00pm		Meeting Adjourns	·

DRAFT Suggested Hours and Programme of Work