

## CIRCULAR

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**DATE:** 26 October 2018  
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**TO:** SPREP National Focal Points  
- Pacific Island Members  
**SUBJECT:** **SPREP Brief for the 14<sup>th</sup> Conference of the Parties to the Convention on Biological Diversity (CBD COP14) and the Associated Meetings of the Parties to the Protocols, 17-29 November 2018, Sharm el Shiekh, Egypt**

Dear Focal Points,

I am pleased to share with you, the SPREP Brief for the CBD COP14 which incorporates agenda items prioritized and discussed by participating Members during the Pacific Islands Regional Preparatory Meeting held from 24 - 26 September 2018 in Apia, Samoa.

Also, attached are a set of 'Survival Tips' which provide useful information to help delegates plan and prepare for the COP being held in Egypt in November 2018. I trust these documents will serve you well in delivering on the Pacific Voice and helping to achieve positive outcomes for the region.

SPREP, as in past COP meetings, will continue to organise and coordinate the SPREP - Pacific Voyage outreach and communication activities at COP which will include an exhibition booth, side event and other related activities during the COP meeting.

SPREP, as part of its usual support to Pacific Island Countries at COP meetings, has prepared and provided the following tools for use at COP14:

- 1) Pacific Brief for COP14 (attached)
- 2) COP14 Preparatory Meeting Outcomes (previously shared with participants)
- 3) Taking the Floor Handbook (hardcopy provided at Pre-COP meeting)
- 4) A Compass to navigate through the meeting agenda and other related events (To be provided at COP)
- 5) The [UNEP MEA Negotiating Book](#) (Hard copy shared at Pre-COP meeting and available online)
- 6) Template for preparing interventions and statements

The SPREP delegation will be available to provide further support and assistance to the Pacific Island delegation as required for the duration of the CBD COP meeting.

I wish you a successful meeting.

Yours sincerely,



Kosi Latu  
Director General