Record of the Pacific Climate Change Centre Steering Committee
Teleconference Meeting

(31 August 2018)

1. The Pacific Climate Change Centre Steering Committee teleconference meeting was attended by the Cook Islands, French Polynesia, New Zealand, JICA, and the SPREP Secretariat. Apologies were received for Australia, New Caledonia, Niue, Tokelau, the United Kingdom and the Pacific Community. (Refer to Annex 1)

2. The Secretariat provided a brief overview of the revised draft PCCC Strategy and Business Plan which had incorporated many of the suggestions received to date from Steering Committee members.

3. The new governance arrangements of the PCCC Advisory Board was discussed where it was noted that it now includes the Chair of the Pacific Resilience Partnership Taskforce; the Chair of the Pacific Meteorological Council; as well as three representatives from each sub-region of Melanesia, Micronesia and Polynesia on an annually rotating basis; and the Government of Samoa as host country of SPREP and the PCCC. Other members include JICA; a development partner; and up to two research institutions.

4. The Steering Committee agreed:

   • to the revised composition of the Advisory Board (as outlined in the revised draft);
   • to provide any further comments to the Secretariat on the draft by Monday 4 September; and
   • to progress the draft PCCC Strategy and Business Plan to the Executive Board for endorsement.
Annex 1: List of Pacific Climate Change Centre Steering Committee Members

<table>
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<tr>
<th>Pacific Climate Change Centre Steering Committee</th>
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<td>(31 August 2018 1-3pm)</td>
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Present

1. **Cook Islands**
   - **Telephone**: +682 29347
   - Mr. Jim Armistead
   - Director
   - Ministry of Foreign Affairs and Immigration
   - Jim.Armistead@cookislands.gov.ck

2. **French Polynesia**
   - **Telephone**: +689 40472264
   - Mr. Engel Raygadas
   - Présidence de la Polynésie française
   - Chef du Bureau des affaires internationales
   - Délégation aux affaires internationales, européennes et du Pacifique
   - Engel.RAYGADAS@presidence.pf

3. **New Zealand**
   - **Telephone**: +64 4 439 8579
   - Ms. Adele Plummer
   - New Zealand Ministry of Foreign Affairs & Trade
   - Adele.Plummer@mfat.govt.nz

4. **JICA**
   - **Telephone**: +679-330-2522 (Ext.101)
   - Ms. Yukari ONO
   - JICA Resident Representative
   - Fiji
   - Ono.Yukari@jica.go.jp
   - Ms. Rina Kurumisawa
   - Assistant Resident Representative

In person:

- Mr. Toshiaki Tanaka
  - JICA Resident Representative
  - Samoa
  - Tanaka.Toshiaki@jica.go.jp

- Ms. Hitomi Urushihata
  - Project Formulation Advisor
  - Urushihata.Hitomi@jica.go.jp

- Ms. Rebecca Nun Yan
  - Assistant Programme Coordinator
  - JICA, Samoa
  - NunyanRebecca.SM@jica.go.jp

5. **SPREP**
   - Ms. Tagaloa Cooper-Halo
     - Director, Climate Change Resilience
     - tagaloac@sprep.org
   - Mr. Patrick Pringle
     - Climate Analytics Consultant
     - patrickp.ext@sprep.org
   - Ms. Audrey Brown-Pereira
     - Executive Officer
     - audreyp@sprep.org

Apologies:

6. **Australia**
   - Ms. Sharon Lane
     - Assistant Director
     - Regional Engagement and Business Support, Department of the Environment and Energy
     - Sharon.Lane@environment.gov.au
   - Mr. Ray Bojczuk
     - Australian High Commission, Fiji
     - Department of Foreign Affairs and Trade
     - Raymond.Bojczuk@dfat.gov.au

7. **New Caledonia**
   - Ms. Anne-Claire Goarant
     - Charge de Mission
Regional Cooperation and External Affairs  
[anne-claire.goarant@gouv.nc](mailto:anne-claire.goarant@gouv.nc)

8. **Niue**

Dr. Josie Tamate  
Director General  
Ministry of Natural Resources  
[josie.tamate@gmail.com](mailto:josie.tamate@gmail.com)

9. **United Kingdom**

Ms. Lauren Babuik  
Climate Change and Regional Affairs Advisor  
British High Commission, Suva, Fiji  
[Lauren.Babuik@fco.gov.uk](mailto:Lauren.Babuik@fco.gov.uk)

10. **Pacific Community**

Ms. Sylvie Goyet  
Director, Climate Change and Environmental Sustainability  
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