

## CIRCULAR

**FILE:** AP 6/15  
**DATE:** 10 December 2019  
**CIRCULAR No.:** 19/84

**TO:** SPREP National Focal Points  
(Fiji, French Polynesia, New Caledonia, Samoa, Solomon Islands, Tonga, Vanuatu, Wallis and Futuna)

**SUBJECT: Invitation for membership to the AFD Waste Project Steering Committee**

Dear SPREP Members,

On behalf of the Secretariat of the Pacific Regional Environment Programme (SPREP), I would like to invite your membership to the Steering Committee to provide governance of the Sustainable Waste Actions in the Pacific (SWAP) Project funded by the Agence Française de Développement (AFD).

The four-year SWAP project will involve the following components: 1) regional training programmes; 2) implementation of pilot projects; and 3) sharing of good practices through a Community of Practice for PICs including French OCTs. The project will focus on four thematic areas: used oil management, marine debris, disaster wastes and sustainable financing mechanisms.

Based on a feasibility study, prioritisation of beneficiaries of the project was done based on the macro-economic situation, vulnerability of the environment and thematic interventions mentioned above. The following countries and territories have been identified to benefit and selected to participate in the project: Solomon Islands, Vanuatu, Fiji, Samoa, Tonga, Wallis and Futuna, and French Polynesia, with New Caledonia providing a backstop.

Central to the success of the project is good project governance to support and guide SPREP in programming activities that will optimise the benefit to participating countries, thus the creation of the SWAP Project Steering Committee. We would highly appreciate if you can designate focal and alternative persons to be members of this committee. The first formal meeting is tentatively planned for the first or second quarter of 2020.

We would greatly appreciate if you could submit the attached Representative Nomination Forms no later than the 15<sup>th</sup> of January 2020. Specific governance arrangements and responsibilities of the Committee based on the agreed Terms of Reference (attached) will be discussed during the first meeting, among others.

We look forward to receiving your early response.

Yours sincerely,



Roger Cornforth  
**Acting Director-General**

Attachments: 1) Terms of Reference, SWAP Steering Committee  
2) Nomination Form