



**LOGISTICS INFORMATION NOTE FOR TERRITORIES
FOR PARTICIPANTS OF THE CBCRP-PCCC TRAINING
“Climate Change Adaptation and Disaster Risk Reduction”**

Time and Place of Training

1. The training “Climate Change Adaptation and Disaster Risk Reduction” of the Project for Capacity Building on Climate Resilience in the Pacific at Pacific Climate Change Centre (CBCRP-PCCC) will be held at the PCCC in the SPREP campus, Apia, Samoa on 20 April – 1 May 2020.
2. The detailed training schedule will be sent to trainees a week before the training.

Training Arrangements

3. The training will be conducted in English and all working documents of the training will be available in English only.
4. Registration for participants will start at 8:30am on 20 April 2020 at the registration desk located in front of the PCCC training room on the ground floor. Please wear the badge provided at the registration desk throughout the duration of the training for security purposes.
5. For the entire training period, you will have a transportation service to and from the PCCC.

Entry Requirements

6. A valid passport (and visa if applicable) is necessary for all persons entering Samoa. In case your passport expires within 6 months, immigration will not allow entry into Samoa. The following link provides further details:
<http://www.samoa.org.nz/index.php?page=visa>
7. Due to the international health emergency caused by the coronavirus outbreak, Samoa’s border control has enforced strict travel restrictions for all travelling passengers. Please refer to this link for more information on important entry requirements.

<https://www.health.gov.ws/>

8. It is the responsibility of each participant to ensure/arrange the relevant VISA including any transit VISAs that you may require to attend the training in Apia, Samoa. The cost for VISAs is not funded by JICA. We encourage all participants to check all supporting documents including passport expiry date before travel.

Visa, Flights, Travel Insurance, Transport, Accommodation and Per-diem Arrangements

9. All the travel arrangement has to be done by each territory.

Communication and Foreign Exchange

10. On arrival there is a Bluesky Samoa Booth at the airport which sell sim cards and credit. There is also a Western Union- Number 1 Currency counter and Bank of South Pacific Counter (as well as various ATM's) in the terminal for foreign exchange. It is recommended that you convert some funds in the terminal for use up until you receive your per-diem.

Banking and Currency

11. Samoan currency is the Samoa Tala (WST). All major currencies are generally accepted in main banks and foreign exchange counters.
12. Please note the most common form of payment in Samoa is Samoan tala with only selected vendors able to process card payments and provide foreign exchange services (apart from banks).
13. General banking hours: 9:00 am - 3:00 pm week days (Monday - Friday). The current exchange rate is roughly 1 US dollar: 2.59 Tala, subject to fluctuation.

Electricity and Plug Type

14. The electrical current in Samoa is 220-240 Volts, and the type of plug normally used is shown below (type Australian AS-3112). Please bring an adaptor if your power plugs are different for your own use during the training.



Health and Safety

15. We recommend that you apply the common-sense approach to your health and safety as you would at home, by not leaving valuables unattended, and investing in both travel insurance and a basic travel first aid kit. In the event of an unlikely emergency please call 911.

Coordination

16. JICA Project team is the coordinator for the training. For any queries on the training arrangements, please contact the CBCRP-PCCC project team: email to cbcrp.pccc@gmail.com.