



SPREP National Focal Points

## **CIRCULAR**

FILE: DATE: HR 2

1 October 2020

CIRCULAR:

20/76

SUBJECT:

SPREP DIRECTOR GENERAL'S 2020/21 PERFORMANCE DEVELOPMENT PLAN (PDP) -

TO:

SPECIFIC TARGETS

Dear SPREP Members,

As agreed to at the recent 2<sup>nd</sup> SPREP Executive Board Meeting, Members are invited to propose relevant and appropriate specific targets they wish to be included in the Director General's (DG's) next PDP.

The Troika plans to work with the DG over the next month to finalise the next PDP targets by the end of October 2020.

I would be grateful therefore if you can send in any comments or suggestions you may have directly to the Secretariat's Director HR, Ms Simeamativa Vaai on email <a href="mailto:simeamativav@sprep.org">simeamativav@sprep.org</a> by close of business on <a href="mailto:Friday">Friday</a>, 16<sup>th</sup> October 2020.

For further information, contact Ms Vaai either on same email or through telephones +685 66236 or +685 7708228.

Dr Melchior Mataki

CHAIRPERSON

SPREP EXECUTIVE BOARD