



CBCRP-PCCC Training Course

GENERAL INFORMATION

“Understanding Access to Climate Finance”

Part 1: Essential aspects for access to climate finance

12 – 27 November 2020

AND

Part 2: Gender, Social Inclusion and Safeguards

23 November – 11 December 2020

This information pertains to the aforementioned PCCC training, which will be implemented virtually as part of the project for Capacity Building on Climate Resilience in the Pacific at the Pacific Climate Change Centre (CBCRP-PCCC) based on bilateral agreement between the Government of Japan and the Government of the Independent State of Samoa in cooperation with the Secretariat of the Pacific Regional Environment Programme (SPREP).

PCCC:

The Pacific Climate Change Centre (PCCC) was pledged by the Government of Japan at the Seventh Pacific Islands Leaders Meeting (PALM 7) in 2015 to respond to a number of needs in climate change in the region. With its strategy and business plan, the PCCC will deliver four mutually reinforcing functions: knowledge brokerage; applied research; capacity building through training and learning; and supporting innovation.

CBCRP-PCCC:

The Project for Capacity Building on Climate Resilience in the Pacific (CBCRP-PCCC) by SPREP, the Government of Samoa and Japan International Cooperation Agency (JICA) aims to support operationalization of the training function of the PCCC as stated in the strategy and business plan for the PCCC. The project will play an important part of the PCCC training and learning function to contribute to the expected outcomes of the business plan.

I. Description of the training course

1. Background

The Paris Agreement's (PA) main aim is to strengthen global response to the threat of climate change by maintaining global temperatures well below two degree Celsius above pre-industrial levels and to pursue efforts to limit temperature increase to 1.5-degree Celsius. Its implementation commences in 2020, with a number of milestones already agreed, however for some articles details are yet to be completed. The Intergovernmental Panel on Climate Change (IPCC) reports on 1.5 degree, land, and ocean have been published, and larger risks are expected for many regions and systems.

The governments of the Pacific countries have developed effective climate change policies, review sectoral policies to include climate change consideration. They have promoted activities to combat the impacts of climate change at the national and community level and to promote low carbon developments. Supports of climate finance are increasing, and responsibilities, roles and functions of the countries and relevant stakeholders for effective use of these opportunities are glowing as well. Hence enhanced understanding of requirements and essential concepts of the climate finance, in particular Green Climate Fund (GCF), and strengthened capacity of project planning, proposal development and management are steadily needed in the Pacific.

2. Course Objective and expected outputs

The overall goal of the CBCRP-PCCC training courses is to enhance capacities on climate resilience in the Pacific region.

The virtual training course on understanding access to climate finance under CBCRP-PCCC aims to:

- Enhance robust understanding of various essential requirements, including gender, social inclusion and safeguards, to access to climate finance in particular GCF;
- Enhance understanding and gaining basic skills in planning, budgeting and proposal writing for project formulation and implementation, project management and oversight functions; and

For this objective, the course consists of **four training programs**:

- Part 1: Essential aspects for access to climate finance (November 2020);
- Part 2: Gender, social inclusion and safeguards (December 2020);
- Part 3: Project planning, budgeting and proposal writing (tbc in 2022); and
- Part 4: Project management and overseeing functions (tbc in 2022).

The expected outputs of the first two training programs are as follows.

- 1) Essential aspects for access to climate finance
 - i) Understand the essential guidelines, requirements, and funding criteria of climate finance;
 - ii) Understand essential concepts to formulate climate projects including Theory of Change, Transformation/paradigm shift, Climate rationale, Log-frame, Country-ownership, Sustainability and Co-benefits; and
 - iii) Understanding practical skill to develop a project document through exercising problem analysis and log-frame development including analysis on climate rationale which can be the basis for concept note for GCF.

- 2) Gender, Social Inclusion and Safeguards
 - i) Obtain the fundamental knowledge for gender and environmental and social safeguards (policy, guidelines and attached documents when applying for GCF such as Gender Assessment, Gender Action plan Environmental Impact Assessment, etc.);
 - ii) Understand the challenges which PICs are facing in terms of gender, environment and social inclusion (mainly for person with disability); and
 - iii) Obtain skills in gender analysis in the climate adaptation and mitigation projects and categorizing the environmental and social risk included in the project (Screening the project).

3. Target Countries

The following Pacific Island Countries will be invited to participate: Cook Islands; Federated States of Micronesia (FSM); Fiji; Kiribati, Marshall Islands (RMI), Nauru, Niue, Palau, Papua New Guinea (PNG), Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu.

4. Eligible / Target Participants

The participants who will be nominated to attend the first two training programs in the next two months are expected to attend the second lot of trainings on access to climate finance in 2021. The maximum number of participants is **six per country**. The targeted participants for these trainings are Government officials from national climate change focal points and relevant line Ministries and Sectors with the following roles and experiences:

- i) currently engaged in planning, formulation and/or implementation of climate change adaptation and mitigation projects;
- ii) have worked in the Government Ministries and/or other relevant organizations for less than two years; and
- iii) have no experience in climate change project formulation, management and/or implementation.

5. Language to be used in the programs

English (Note: English-French translation will not be available)

6. Module of the training programs

The module consists of the following components.

1) Essential aspects for access to climate finance

i) Self-paced learning

- Learning: strategies, policies and guidelines such as results areas, investment strategy and criteria, application and approval process including concept note, and supporting programs of major climate finance including GCF and AF.
- Learning: essential concepts including theory of change, transformation/paradigm shift, climate rationale, log-frame, country-ownership, public participation, sustainability and co-benefits and their application.
- Exercise: problem tree analysis and log-frame development including analysis of the climate rationale which can be the basis for a concept note for GCF.

ii) Q&A

Participants are expected to submit their questions on learning and exercise topics. Experts will provide response and comments on the following dates.

iii) Virtual consultation

Consultations with international experts to review the outputs of exercise.

2) Gender, Social Inclusion and Safeguards

i) Self-paced learning

- Learning: principles of gender streaming and environmental and social safeguards.
- Learning: practical tips to address gender and environmental social safeguards through referring materials regarding gender, disability and environment in the Pacific countries.
- Exercise: analysis of gender issue and judgement of the risk category of the projects regarding climate adaptation and mitigation projects.

ii) Q&A

Participants are expected to submit their questions on learning and exercise topics. Experts will provide response and comments on the following dates.

iii) Virtual consultation

- Consultations with international experts to review the outputs of exercise.

7. Schedule of the training programs

1) Essential aspects for access to climate finance

i) Self-paced learning: 12th – 23rd November (UTC+ time)

ii) Q&A: questions could be submitted until 17th November (UTC+ time).

iii) Submission of exercise output: by 20rd November (UTC+ time)

iv) Virtual consultation: 24th, 26th and 27th November.

Date and Time (Apia)		Countries (local time)
24 th Nov.	12:00	Solomon Islands (9 am), RMI (10 am)
	13:00	Kiribati (11am)
	14:00	Palau (9am)
	15:00	PNG (11am)
26 th Nov.	12:00	FSM (9am)
	13:00	Cook Islands (1 pm on 25 th Nov.)
	14:00	Tonga (1 pm)
	15:00	Nauru and Tuvalu (1 pm)
27 th Nov.	12:00	Vanuatu (9 am)
	13:00	Samoa (1 pm local)
	14:00	Niue (1 pm on 26 th Nov.)
	15:00	Fiji (2 pm)

2) Gender, Social Inclusion and Safeguard

i) Self-paced learning: 23rd Nov. - 8th Dec. (UTC+ time)

ii) Q&A: questions could be submitted until 2nd December (UTC+ time).

iii) Submission of exercise output: by 7th December (UTC+ time)

iv) Virtual consultation: 9th – 11th December

Date and Time (Apia)		Countries (local time)
9 th Dec.	12:00	Solomon Islands and Vanuatu (9 am)
	13:00	Kiribati (11am)
	14:00	Palau (9 am)
	15:00	PNG (11 am)
10 th Dec.	12:00	FSM (9 am) and RMI (10 am)
	13:00	Cook Islands (1 pm on 9 th Dec.)
	14:00	Tonga (1 pm)
	15:00	Nauru and Tuvalu (1 pm)
11 th Dec	13:00	Samoa (1 pm)
	14:00	Niue (1 pm on 10 th Dec.)
	15:00	Fiji (2 pm)

Schedule of virtual consultations might be changed according to the number of participants nominated. The final schedule will be sent to participants.

If participants cannot attend the designated virtual consultation because of work related reason and inform the secretariat of his/her absence and reasons in advance, the secretariat will arrange another consultation slot so that they can complete the modules.

8. Certification of Completion

The participants, who submit exercise outputs and attend virtual consultations, will receive the certification of completion.

II. Procedures for Nomination

1. Expected role of the Participants

- (1) This course is designed primarily for national ministries/departments and non-state actors that are involved in climate change adaptation and mitigation actions. Participants are expected to use the relevant knowledge on access to climate finance provided through the course for their current projects or future activities, and to contribute to the national planning and the implementation of the National Adaptation Plan (NAP) and Nationally Determined Contribution (NDC) to enhance climate resilience.
- (2) The project team will follow-up the activities of participants and disseminate their stories through the project newsletters and the PCCC website.
- (3) The Climate Change Focal Points are requested to nominate participants from various units/sectors working in climate change projects according to the above expectations.

2. Participant Qualifications

In addition to eligibilities in section I. 4, participants are expected to meet the following qualifications. The participants would not necessarily be employed by the applying organizations, as long as they are selected officially by the organizations for their specific purposes. The participants must be either persons who are engaged in the said field or working in a field directly related to program subject.

(1) Essential Qualifications

- (a) Computer skills: At least high computer literacy on Microsoft Office Suite.
- (b) Educational Background: Diploma (two years of tertiary education) or equivalent
- (c) Language: have a competent command of spoken and written English.
- (d) Health: must be in good health, both physically and mentally, to participate in the Program
- (e) Age: between the ages of 24 and 40 years
- (f) Must not be serving any form of military service.

(2) Recommendable Qualifications

Gender Consideration: The project team is promoting gender equality. Women

are strongly encouraged to participate in the course.

3. Required Documents for Nomination

Please fill out the Nomination Form (Annex) and submit to the CBCRP-PCCC Project Team through the Climate Change Focal Points by 10th November 2020.

4. Conditions for Attendance

- (1) not to utilize knowledge and skills acquired in the training for military purposes.
- (2) to strictly adhere to the course schedule.
- (3) not to change the course topics.
- (4) to refrain from engaging in any political activities during the training.

III. Administrative Arrangements

1. Virtual platform

The detailed information on the virtual platform for training materials, Q&A and virtual consultations will be shared with all the participants at the later date.

2. Location in your country

The CBCRP-PCCC Project Team strongly requests a Climate Change Focal Point or an office designated by the focal point to arrange a central location for the virtual consultation sessions.

3. Funding for Internet connection costs

JICA will be able to fund the cost of the Internet connection for the two 1-hour virtual consultations. For receiving funding, a Climate Change Focal Point has to contact the CBCRP-PCCC Project Team for the detailed procedure by 30th October 2020. Upon your inquiry, the project team will provide the necessary information including application forms. We do not accept any individual requests from participants.

4. Other costs

JICA will not be able to fund the other costs such as for central locations and morning tea.

5. Organizer

For enquiries and further information, please contact the below.

- (1)** Name: CBCRP-PCCC Project Team
- (2)** Email: cbcrp.pccc@gmail.com
- (3)** Office: c/o P.O. Box 240, Secretariat of the Pacific Regional Environment Programme (SPREP), Apia, Samoa