CIRCULAR

FILE:  AP_3/7  TO:  PSIDS National Climate Change Focal Points
DATE:  19 January 2022  cc:
CIRCULAR:  22/03

SUBJECT: Invitation to the Pacific NAP Guidelines Consultative Workshop, 1st February 2022, 12:00 –
15:00 Samoa Local Time

Dear Focal Points,

The Secretariat of the Pacific Regional Environment Programme (SPREP), in partnership with the
IMPACT Project would like to invite you or your representative(s) to the Pacific NAP Guidelines
consultative workshop which will be held on the 1st of February 2022.

The Secretariat is working with Tonkin and Taylor International Limited, the consultant engaged under
the IMPACT Project to develop the draft guidelines informed by a review of existing guidelines, tools
and resources that the Pacific countries are currently using to guide adaptation planning at national,
provincial and local levels and the development of National Adaptation Plans.

The consultative workshop aims to:
- Provide a forum for national stakeholders and partners to input into the design of a Pacific
  NAP Guideline that will enhance existing national adaptation planning process and will lead
to the development of transformative and inclusive National Adaptation Plans;
- Inform national stakeholders and partners with the findings from the review of existing
guidelines and other resources and the stakeholder meetings and discuss how these findings
and experiences in adaptation planning can assist in finalizing the draft Pacific NAP Guidelines;
and
- Encourage national stakeholders and partners to review and provide feedback on the draft
Pacific NAP Guidelines.

Enclosed is the draft agenda for your information. The draft Pacific NAP Guideline will be circulated
on the 24th of January for your review prior to the workshop. The zoom link will be shared prior to
the workshop.

Kindly submit nominations to Filomena Nelson, Adaptation Adviser on email filomenan@sprep.org
before close of business on Wednesday 26 January 2021.

Yours sincerely,

Kosi Latu
Director General