**REQUEST FOR FUNDING APPLICATION FORM**

Submit completed forms by email to juliep@sprep.org and andreav@sprep.org by **Friday 12th August 2022**.

**Location of clean up activity** *(Country, State/Province, Municipality/Town)****:***

**Organisation Name** *(Provide a short name for the project)*:

**Organisation Description and History** *(please provide a short description and history, e.g. 1-4 sentences, about your organisation)*:

**Project Manager** *(person responsible for the funding including contact details)***:**

**Proposal Summary** :

* *Provide a short name for the project:*
* *What activities* does *your organisation/association/community have planned for the ICCD?*
	+ In terms of clean-up(s)
	+ In terms of awareness-raising activity(ies)

**Partner Organisations**

* *Who is your audio-visual partner (if known upon submission of the application)?*
* *Is your organisation partnering with other organisations to host the clean-up? If so, we’re interested to hear more!*

**Budget Request Details** *(requests should not exceed $3,000).*

*Please outline the funding requested from SPREP to cover the logistic fees and purchase of equipment required for this activity (purchase of bags, gloves, sanitizer, transportation, refreshments, water, etc.) as well as to support the audiovisual coverage.*

|  |  |  |
| --- | --- | --- |
| **Line Item** | **Description/Details** | **Cost (include currency)** |
| Logistics (transportation, hiring of tents, chairs, tables, other) |  |  |
| Supplies for the clean-up (bags, gloves, sanitizer, other) |  |  |
| Refreshments / Water |  |  |
| Promotional Materials (T-shirts, Selfie frame, reusable water bottles, caps, other) |  |  |
| Audio-visual materials (video + pictures) |  |  |
| Other |  |  |
| **TOTAL** |  |

Note 1: Templates for promotional materials will be provided by SPREP.

Note 2: Bank fees for transferring funds should be included in the overall budget.

**Project Endorsement**

|  |  |
| --- | --- |
| Name: | Official Stamp |
| Title: |
| Signature: |
| Date: |

Funding Support Request for coastal clean-ups\_AppForm