**FIRST MEETING OF THE REGIONAL TASK FORCE (RTF) FOR PACIFIC OCEAN COUNTRIES ON BIOFOULING MANAGEMENT AND INVASIVE AQUATIC SPECIES**

**17 – 18 July 2023, Suva, Fiji**

**PROVISIONAL PROGRAMME**

| **Time** | **Duration** | **Activities** | | **Lead** |
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| **DAY 1** | | | | |
| **9.00** | 25 min | **Opening of the Meeting** | * Welcome to participants * Opening remarks by IMO and host country * Introduction to objectives of the meeting * Brief self-introduction by participants | SPREP,  IMO/GloFouling Partnerships |
| **9.25** | 10 min | Group photo *(unless there is a VIP inaugurating the event that needs to leave, this can be taken during the coffee break)* | | |
| **9.35** | 5 min | Adoption of the agenda | * Adoption of the Agenda of the meeting | SPREP/Chair |
| **9.40** | 20 min | Overview of the GloFouling Partnerships project | Brief introduction (video), key aspects of the project (video) and status of work conducted by GloFouling Partnerships  Q&A | IMO GloFouling Partnerships |
| **10.00** | 30 min | Brief on IMO Biofouling Guidelines | Short presentation on the main features of the IMO Biofouling Guidelines and the review currently conducted at IMO  Q&A | IMO |
| 10.30 | 30 min | **Coffee break** | | |
| **11.00** | 30 min | Regional Status Report | An update on the status of invasive aquatic species in the region and work carried out in relation to biofouling management  Q&A | SPREP |
| **11.20** | 60 min | Status report of Lead Partnering Country(ies) and other initiatives in the region | Presentation work conducted in Fiji and Tonga as lead Partnering country in relation to a biofouling management  Q&A | Fiji and Tonga |
| **11.30** | Presentations on work conducted in any other country in the Pacific region in relation to biofouling management  Q&A | Partnering Countries/other SPREP countries |
| **11.45** | Other initiatives | Any other relevant initiative on biofouling management | e.g. GEF 6 project |
| **12.00** | 60 min | **Lunch** | | |
| **12.45** | 45 min | Draft terms of Reference of the Regional Task Force (RTF) | Presentation of the draft Terms of Reference for the RTF  Discussion and endorsement of the Terms of Reference for the RTF  Q&A | SPREP |
| **12.55** | 10 min | Establish RTF – Election of Chair | Election of the Chair of the RTF | SPREP |
| **01.05** | 55 min | Key elements to be included in the regional strategy on biofouling management | * Presentation on lessons learned and challenges relating to regional strategies on AIS * Presentation of the draft regional strategy template   Q&A | RTF Chair  IMO Consultant |
| **02.00** | 30 min | **Coffee break** | | |
| **02.30** | 90 min | Development of the regional strategy on biofouling management | Discussion and development of a first draft of the Regional Strategy | RTF Chair  IMO Consultant  All |
| **03.40** | 10 min | **Closure of Day 1** | | SPREP |
| **DAY 2** | | | | |
| **09.00** | 10 min | * Recap of Day 1 * Tasks and expectations for Day 2 | | SPREP |
| **09.10** | 80 min | Development of the regional strategy on biofouling management | Discussion of the elements/activities to be included in the Action Plan | RTF Chair  IMO Consultant  All |
| **10.30** | 30 min | **Coffee break** | | |
| **11.00** | 90 min | Development of the regional strategy on biofouling management | Final review of the draft Regional Strategy and Action Plan | RTF Chair  IMO Consultant  All |
| **11.30** | 30 min | Next steps for the development and implementation of the regional strategy on biofouling management | * Discussion on the next steps – Working towards the finalisation of the regional strategy and action plan * Timelines * Work division * Next meetings | RTF Chair  IMO Consultant  All |
| **12.05** | 5 min | Other Business | Any other business | All |
| **12.10** | 5 min | **Closure of the Meeting** | Closing remarks | RTF Chair,  SPREP, Host country representative or  IMO GloFouling |