



## CIRCULAR

**FILE:** AP\_3/2/35/5

**TO:** SPREP National Focal Points  
**CC:** Directors - National Meteorological and Hydrological Services;  
Directors - National Disaster Management Offices

**DATE:** 26 May 2023

**CIRCULAR:** 23/45

**SUBJECT:** **Invitation to the Joint Meeting between National Disaster Management Offices (NDMO) and National Meteorological Services, Sixth Meeting of the Pacific Meteorological Council (PMC-6), the First Development Partners and Donors Engagement Meeting and the Third Pacific Ministerial Meeting on Meteorology (PMMM-3) (9-18 August 2023, Nadi, Fiji)**

Dear Focal Points,

We cordially invite the Director of the National Meteorological and Hydrological Services (NMHSs) and the Director (or representative) of the National Disaster Management Office (NDMO) to attend the Joint Meeting between National Disaster Management Offices and National Meteorological Services, Sixth Meeting of the Pacific Meteorological Council (PMC-6), the First Development Partners and Donors Engagement Meeting and the Third Pacific Ministerial Meeting on Meteorology (PMMM-3), which the Government of Fiji will host in Nadi, Fiji from the 9-18 August 2023.

We are pleased to inform you that the participation of both Directors (NMHS & NDMO) will be funded by the Intra-ACP Climate Services and Related Application Programme (ClimSA Project) managed by SPREP. The funding provided by ClimSA will also cover their participation in the PMC-6 and related meetings which will take place from June 14<sup>th</sup> to 18<sup>th</sup>, 2023.

The NMHS Director will receive financial support to attend the Joint Meeting between National Disaster Management Offices and National Meteorological Services, PMC-6, the First Development Partners and Donors Engagement Meeting, and PMMM-3.

Similarly, the NDMO Director will be supported to attend the Joint Meeting between National Disaster Management Offices and National Meteorological Services and the PMC-6.

The Pacific Meteorological Council (PMC) serves as a specialised subsidiary body of the SPREP Meeting, responsible for facilitating and coordinating the scientific and technical program and activities of the Regional Hydrological and Meteorological Services. The PMC convenes bi-annually, with the most recent PMC-5 held in Apia, Samoa, in August 2019.



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The meetings planned in Nadi are outlined below:

2023 Dates	Meeting	Who will attend	Location
9-11 August	Joint Meeting between the National Disaster Management Offices and National Meteorological Services	<ul style="list-style-type: none"> <li>• Directors, National Meteorological and Hydrological Services</li> <li>• Directors, National Disaster Management Offices</li> <li>• Development Partners</li> <li>• Donors</li> </ul>	Novotel Nadi Hotel
14-16 August	Sixth Meeting of the Pacific Meteorological Council (PMC-6)	<ul style="list-style-type: none"> <li>• Directors, National Meteorological and Hydrological Services</li> <li>• Directors, National Disaster Management Offices</li> <li>• Meteorology Community</li> <li>• Private Sector</li> <li>• Development Partners</li> <li>• Donors</li> </ul>	Sofitel Fiji Resort
17 August	First Development Partners and Donors Engagement Meeting	<ul style="list-style-type: none"> <li>• Directors National Meteorological and Hydrological Services</li> <li>• Development Partners</li> <li>• Donors</li> </ul>	Sofitel Fiji Resort
18 August	3 <sup>rd</sup> Pacific Ministerial Meeting on Meteorology (PMMM-3)	<ul style="list-style-type: none"> <li>• Ministers responsible for Meteorology</li> <li>• Directors, National Meteorological and Hydrological Services</li> <li>• Development Partners</li> <li>• Donors</li> </ul>	Sofitel Fiji Resort

During the PMC meetings which commences on August 14<sup>th</sup> 2023, various side events and display booths related to weather and meteorology will be organised. More details on how to apply for a side event will be provided closer to the meetings. SPREP and the Pacific Meteorological Council are committed to common principles and goals, including social inclusion and gender equality.

To register for the meetings, please note the specified dates and complete the nomination form by accessing the online registration link at <https://www.pacificmet.net/form/pmc-6>. The deadline for registration of SPREP-funded participants is **7<sup>th</sup> June 2023**.

The Pacific Meteorological Desk Partnership (PMDP), which consists of SPREP and WMO, will collaborate with the steering committee of the PMC and the Government of Fiji to finalise the programs for all the meetings. The programs and other relevant documentation and logistical information will be made available on our website <https://www.pacificmet.net>.

If you have any inquiries, please get in touch with the Pacific Meteorological Desk Partnership (PMDP) at [PacMetDesk@sprep.org](mailto:PacMetDesk@sprep.org). You may also copy Mr Salesa Nihmei at [salesan@sprep.org](mailto:salesan@sprep.org), Mr Henry Taiki



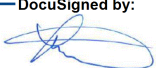
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at [htaiki@wmo.int](mailto:htaiki@wmo.int), Mr Naheed Hussein at [naheedh@sprep.org](mailto:naheedh@sprep.org) and Bipen Prakash at [bipen.prakash@met.gov.fj](mailto:bipen.prakash@met.gov.fj). Alternatively, you can reach us by telephone at +685 21929.

Thank you for your ongoing cooperation.

Yours sincerely,

DocuSigned by:  
  
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**Petra Chan Tung**  
**Officer-In-Charge**  
PT/SN/tf