



CIRCULAR

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DATE: 10 October 2025
CIRCULAR: 25/101

TO: SPREP National Focal Point
CC: Official Focal Points GEF
 (Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Republic of the Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu and Timor Leste)

SUBJECT: Progress Update and Action Requested for - SPREP Support to Global Environment Facility (GEF) Operational Focal Points (OFPs) for GEF-8-Project Oversight

Dear GEF Operational Focal Points,

The Secretariat of the Pacific Regional Environment Programme (SPREP) wishes to update you on progress to date with the SPREP Support to Global Environment Facility (GEF) Operational Focal Points (OFPs) for GEF-8 Project Oversight.

Required Document	Submission received by Country	Countries yet to provide submission (constituting request for support under this project)
Pre-Grant Request Form	<ul style="list-style-type: none"> Cook Islands, Fiji, Kiribati, Republic of the Marshall Islands (RMI), Federated States of Micronesia (FSM), Nauru, Niue, Palau, Samoa, Solomon Islands, Timor-Leste, Tuvalu, Vanuatu 	<ul style="list-style-type: none"> Papua New Guinea (PNG), Tonga
Grant Request Application Forms submitted	<p>Final application received:</p> <ul style="list-style-type: none"> Fiji, Nauru, Timor-Leste 	<p>Applications in draft yet to be received by SPREP:</p> <ul style="list-style-type: none"> Cook Islands, Republic of the Marshall Islands (RMI), Samoa, Tuvalu, Vanuatu <p>Countries yet to submit a draft grant application:</p> <ul style="list-style-type: none"> Kiribati, Federated States of Micronesia (FSM), Palau, Papua New Guinea (PNG), Niue, Solomon Islands, Tonga

To ensure timely processing of requests and commitment of funds within the limited timeframe remaining for implementation of all agreed activities, we kindly urge those who have not yet submitted the required documentation—including the Pre-Grant Request Form and the Grant Request Application Form—to do so as soon as possible, and no later than 30 October 2025. Please note that no new requests will be accepted after this deadline.

Kindly find attached the relevant templates to facilitate submissions, for your reference and use.

Should you have any questions or require further clarification, please contact Ms. Salome Tukuafu, Strategic Partnerships and Donor Relations Adviser, at salomet@sprep.org and copy Elu Motootua, Grant Officer at elum@sprep.org

Thank you for your continued support and cooperation.

Yours sincerely,



Sefanaia Nawadra
Director General

Att.

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