

CIRCULAR

FILE: AP_6/5/9
DATE: 9 December 2025
CIRCULAR: 25/114

TO: SPREP Focal Points
GEF Focal Point
UNEP Focal Point

SUBJECT: Invitation for country Focal Point nominations to attend the following meetings:

- 1. GEF ISLANDS PACIFIC CHILD PROJECT MID-TERM REVIEW CONSULTATION MEETING**
- 2. FOURTH PROJECT STEERING COMMITTEE (PSC4) MEETING OF THE GEF ISLANDS PACIFIC CHILD PROJECT.**

Dear Members,

SPREP is pleased to announce and invite your participation in two key meetings for the GEF ISLANDS Pacific Child Project, made possible through the generous support and partnership of the Global Environment Facility (GEF), and the UN Environment Programme (UNEP).

We kindly invite your government's nominated delegate to participate in the below back-to-back meetings scheduled to take place in Nadi, Fiji (venue to be confirmed in due course):

1. Mid-Term Review Consultation of the GEF ISLANDS Pacific Child Project: **Scheduled for 3-4 March 2026;**
2. 4TH PSC Meeting of the GEF ISLANDS Pacific Child Project: **Scheduled for 5-6 March 2026.**

These meetings come at an important stage in the Project following the No – Cost Extension granted by UNEP which now extends the project's completion to June 2028. This is an opportunity for countries, as key implementation counterparts, to provide insights and active engagement on the planning and execution of project activities. Briefly, the meeting's objectives are outlined below:

The Mid-Term Review (MTR) Consultation Meeting of the GEF ISLANDS Pacific Child Project provides an opportunity for country focal points to engage directly with the MTR consultant to review project progress. The consultation also enables discussion on the project's scope in light of the new project timeline, as well as the refinement and prioritisation of the remaining work programme.

The 4th Project Steering Committee (PSC4) meeting of the GEF ISLANDS Pacific Child Project: provides updates of achievement and work progressed in 2025, and seeks to secure endorsement for the Annual workplan and budget for 2026. A draft agenda for this meeting will be provided in due course.

We are pleased to fully fund one (1) participant from the following countries to attend the above two meetings: Cook Islands, Fiji, Kiribati, Marshall Islands, Micronesia (Federated States of), Niue, Nauru, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu.

To enable the successful planning of meeting logistics, we kindly request that each country nominates a representative to these meetings by completing and returning the attached nomination form (refer to Attachment 1) by Monday, 12 January 2026. This will confirm the attendance of the nominated personnel and enable the Secretariat to initiate travel preparations in a timely manner.

All sponsored travel arrangements will strictly adhere to the SPREP travel policy, inclusive of economy return airfare via the most direct and economical route. Please note that the responsibility for travel insurance and visa expenses will be borne by traveller.

For any further clarification or additional information, please do not hesitate to reach out to Mr. Dean Solofa at deans@sprep.org. Kindly also copy Ms. Renee Kamu, ISLANDS Pacific Child Project, Finance & Administration Officer at reneek@sprep.org.

Your attendance and contributions to these important meetings are highly anticipated, and we look forward to the invaluable insights and perspectives that your delegates will bring.

Yours sincerely,



Easter Chu Shing
Acting Director General

SN/DS/mv