

# CIRCULAR

**FILE:** AP\_6/15  
**DATE:** 2 May 2025  
**CIRCULAR:** 25/31

**TO:** SPREP Focal Points

**SUBJECT:** **Invitation for Nominations for Sponsorship to attend the following:**  
**Pacific Small Island Developing States (PSIDS) - Pacific Regional Preparatory Workshop for the resumed Session of the Fifth Intergovernmental Negotiating Committee (INC-5.2); and**  
**First Project Steering Committee (PSP) Meeting of the SWAP2 Project**

Dear Members,

SPREP invites your government's nominated delegate(s) to participate in two pivotal meetings scheduled to take place in Apia, Samoa:

1. **Pacific Regional Preparatory Workshop for the resumed Session of the Fifth Intergovernmental Negotiating Committee (INC-5.2):** Scheduled for 7-9 July 2025; and
2. **The 1<sup>st</sup> PSC Meeting of the SWAP2 Project:** Scheduled for 10-11 July 2025.

These meetings have been made possible through the generous support of the Australian Government and Agence française de Développement (AFD).

Objectives:

- **Pacific Regional Preparatory Workshop for the resumed Session of the Fifth Intergovernmental Negotiating Committee (INC-5.2):** The draft agenda is attached to this Circular.
- **1<sup>st</sup> SWAP2 PSC Meeting:** The objective is to secure endorsement for the SWAP activities to be developed and implemented in partner countries and territories, as well as the workplan and budget for the four-year project. The draft agenda for this meeting will be provided in due course.

We are pleased to offer sponsorship for one delegate for each of the following countries to attend the INC-5.2 Pacific Regional Preparatory Workshop: Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu. For Fiji, Kiribati, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu, if different individuals are nominated for the SWAP2 PSC meeting, we are prepared to sponsor both participants. In addition, SPREP will sponsor one participant from French Polynesia and Wallis-and-Futuna to attend the SWAP2 PSC meeting.

SPREP kindly requests the selection of nominees to be based on their familiarity and levels of involvement with the above meetings and their subject matter to progress their issues for discussion and potential decisions.

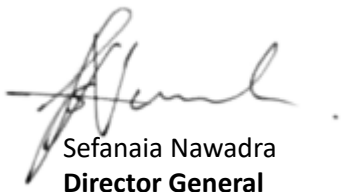
All sponsored travel arrangements will adhere strictly to the SPREP travel policy, inclusive of economy return airfare via the most direct and economical route. Please note that the responsibility for travel insurance and visa expenses lies with the traveller.

We kindly request the completion and return of the attached nomination form (refer to annex 1) **by Wednesday, 21 May 2025**. This will confirm your attendance and enable the Secretariat to initiate travel preparations.

For any further clarification or additional information, please do not hesitate to reach out to Mr. Mohammed Asid Zullah at [mohammedz@sprep.org](mailto:mohammedz@sprep.org) or Ms. Julie Pillet at [juliep@sprep.org](mailto:juliep@sprep.org). Kindly also copy Ms. Memoree Imo, SWAP2 Project, Project Support Officer at [memoreei@sprep.org](mailto:memoreei@sprep.org).

Your attendance and contribution to these crucial meetings are highly anticipated, and we look forward to the invaluable insights and perspectives that your delegates will represent.

Yours sincerely,



Sefanaia Nawadra  
**Director General**