

Call for proposals

PCCC – JICA Mentoring Service on the Formulation of Climate Change Basic Project Ideas for Public and Private Collaboration in the Pacific

1. Background

As a part of Pacific Climate Change Centre (PCCC)'s Technical Implementation Support under the Pacific Climate Investment Hub, PCCC offers a Mentoring Service to support participants from the training program and interested parties in the Pacific who seek to develop climate projects. This initiative aims to enable participants to develop climate change project concept notes using logical frameworks that address their country's key challenges while aligning with climate-resilient and low-carbon development pathways, including the Nationally Determined Contributions (NDCs) and National Adaptation Plans (NAPs).

This mentorship programme is to facilitate and enhance the formulation of Climate Change Projects through Public and Private Collaboration targeting the Pacific. The mentorship programme will be delivered by the PCCC, with support from the Japan International Cooperation Agency (JICA).

The Strategy 2030 - A Blueprint for NDC Implementation in Pacific Island Countries stated that *"The private sector can be a powerful catalyst in boosting the resilience of PICs and helping them transition towards decarbonization through innovation, production and supply of environmental goods and services, and providing finance to implement mitigation and adaptation projects."* Also, the National Adaptation Plan (NAP) Guidelines by SPREP stated that *"The involvement of the private sector is imperative to the overall success and sustainability of the NAP process. In PICs, the private sector is an important stakeholder for providing livelihoods and creating goods and services that support adaptation."*

The selected proposals will receive hands-on technical support from the PCCC and the JICA project team. This support will assist in enhancing project proposals and navigating access to international climate finance sources, including climate funds and donor agencies.

2. Scope of the Mentoring Service

2.1 Targeted organizations

The Mentoring Service is available to applicants from government agencies and/or private sector and SOE in the Pacific preferably those that have completed any of the training or capacity-building programs delivered by the PCCC and are actively involved in formulating projects in the designated thematic areas *in collaboration between public and private sector*.

A maximum of three national projects will be selected as awardees.

Awardees of the Mentoring Service are expected to apply the knowledge, experience, and insights gained from their participation in the PCCC training or capacity-building programs to develop a project concept or proposal.

2.2 Outline of Mentoring Services

(1) Mentoring Service structure

The PCCC–JICA Mentoring Service is a structured support program designed to assist Pacific-based public and private sector entities in formulating climate change projects through collaborative partnerships. The service includes online sessions, one-on-one mentoring, and peer-to-peer learning, which are all facilitated by experienced technical experts from PCCC and JICA. These experts provide tailored guidance on project development, including problem analysis, climate rationale, and access to climate finance. The mentoring process emphasizes practical collaboration between public and private stakeholders, aiming to enhance project quality, efficiency and increase the likelihood of securing international funding.

(2) Mentoring Team

The Mentoring Team comprises experienced technical experts from PCCC and JICA with experiences in climate change mitigation and adaptation, climate finance, project formulation, project management and monitoring. Experts from the selected themes (see section 5 below) can be engaged accordingly, where available.

(3) Scope of Mentoring Service

The Mentoring Team will provide technical advice to awardees through on-site consultation meetings in the project country and online discussions based on the requests from the awardees.

Technical advice will be focused on the following points related to the project formulation:

- Develop or enhance problem tree and objectives tree for the proposed project concept;
- Identify/ clarify the core problem;
- Identify/ clarify the climate rationale, expected project outcomes or outputs;
- Identify existing gaps such as data, information, finance, technology, and capacities, and source available supports/ funds to fill the existing gaps;
- Identify further steps necessary for project formulation; and
- Enhance the draft project concept note or project proposal through review/guidance of related preparatory activities (if necessary) to strengthened access to financial window.
- Promote the responsibility sharing between the awarded private and public partners to ensure proposed project concept is strengthened and practical.

(4) Responsibility of Awardees

The Awardees will be responsible for the following activities (non-exhaustive list):

- Liaise with the respective national climate change focal point or focal point for climate finance to provide support to the project idea.
- Ensure project is aligned to national policies and priorities as reflected in the priority list of the fund/ donor agency etc.
- Lead the preparation and improvement of project documents with the support of Mentoring Team
- Coordinate, consult and communicate with communities, private sector, government ministries and key national or regional stakeholders affected to the project development
- The awardees shall bear the costs associated with the above consultation process.

- Take necessary steps toward submission of project documents/ proposals to the relevant national agency or international climate fund or donors with the support and guidance by the Mentoring Team if applicable.
- Development of initial proposal is for capacity building purposes and further development of the proposal is discussed with the national focal points with the technical support from PCCC.

3. Procedures and timelines

(1) Submission of application

Interested awardees must submit a designated application form and submit to the project team by **06 August 2025**.

An application form must be sent by email to: agnesw.ext@sprep.org and taiji.ext@sprep.org

(2) Evaluation and selection

The PCCC and JICA project team will evaluate and select the awardees by reviewing the submitted application form.

The Secretariat will inform the results by **29 August 2025**.

(3) Provision of Mentoring Service

The Mentoring Service will be provided to the Awardees through in-person meetings and online consultation follow-up meetings. In-person consultation meetings in the project country will be conducted upon request from awardees which must be made at least 1 month prior to the consultation takes place. The Mentoring Team will fund own cost for traveling to country for in-person consultation.

(4) Closure of Mentoring Service

Mentoring Service for Awardees will be closed either when the Awardees submit the project proposal to relevant agencies/ financial windows, or at the end of **November 2026**, whichever occurs first.

4. Selection Criteria

(1) Themes

A proposed project must address climate change adaptation and/or mitigation on either of the following themes:

- Energy;
- Agriculture and Fishery;
- Tourism;
- Water; and
- Urban resilience

(2) Eligibility

- Ensure the project addresses climate change issues
- Ensure that the idea of the project is aligned with the national climate change policies, NDCs and/ or NAPs
- A proposed project must promote close and measurable collaboration between the public and private sector. The application must illustrate in a concrete manner *how* the collaboration is ensured in the project planning, financing, implementation, operation and maintenance of technologies or services, etc. Private sector actors can include state-owned enterprises, private companies and associations, the Chamber of Commerce, cooperatives, financial institutions, universities, non-governmental organizations (NGOs), or community-based organizations (CBOs).
- Tangibility of private collaboration will be highly evaluated in project selection. Note that involving the above-mentioned private sectors in public consultation or workshop alone is not considered as tangible collaboration.

Application Form

PCCC-JICA Mentoring Service for the Public and Private Collaboration for Climate-Resilient Pacific

Note for applicants

- Applicants must include information about a project under development by filling each item on the application form.
- The total number of pages for the application **should be minimum 5 pages and maximum 10 pages** (excluding supplemental materials).
- An application for the Mentoring Service must be sent to the PCCC-ISPCCR (agnesw.ext@sprep.org and taiji.ext@sprep.org) by 06 August 2025.

1. Information of applicant

Date of submission	DD/MM/YYYY
Country	
Organization	
Department/ Division	
Name of contact person	
Position in organization	
Contact information	E-mail: Phone:
PCCC training programs or capacity building programs which you attended	<input type="checkbox"/> Hazard and Risk Assessment for Coastal Area Management by Using Remote Sensing Technology (Nov 2019) <input type="checkbox"/> Climate Science – Observed Climate Change and Future Climate Projections (Sep 2020) <input type="checkbox"/> Understanding Access to Climate Finance, Part 1: Essential Aspects for Access to Climate Finance (Nov 2020) <input type="checkbox"/> Understanding Access to Climate Finance, Part 2: Gender, Social Inclusion and Safeguards (Nov – Dec 2020) <input type="checkbox"/> Climate Change Adaptation and Disaster Risk Reduction through Structural Approaches (Mar 2021) <input type="checkbox"/> Ecosystem-Based Adaptation and Mitigation (Jun – Jul 2021) <input type="checkbox"/> Climate Resilience and Food Production Systems – Agriculture and Coastal Fisheries (Sep – Oct 2021) <input type="checkbox"/> Enhancing Climate Resilience in Tourism in The Pacific (Jan – Feb 2022) <input type="checkbox"/> Enhancing Climate Resilience and Safe Water Access in Rural Areas in the Pacific (May 2022) <input type="checkbox"/> Health Systems and Climate Change: Enhancing Resilient and Low-carbon Development in the Pacific (Sep – Oct 2022) <input type="checkbox"/> Climate change impacts and innovative solutions in the Pacific (Sep 2024) <input type="checkbox"/> Others (please specify the name of the PCCC training course or capacity building program)

2. Information of a project under development

1. Project Title	
2. Themes	<input type="checkbox"/> Energy <input type="checkbox"/> Agriculture and fishery <input type="checkbox"/> Tourism <input type="checkbox"/> Water <input type="checkbox"/> Urban resilience
3. Country(ies)	
4. Project objectives and project components	
5. Alignment with national and sectoral policies and strategies	
6. Justification of climate rationale (mitigation and/ or adaptation)	
7. Draft theory of change [OPTIONAL]	
8. Describe how the project promotes collaboration between public and private sector, and describe the name of the private company/ state-owned enterprise or another private sector actor that are/ can be involved in project financing or implementation.	
9. History of stakeholder consultation and communication with the relevant ministries including climate change focal point agency	
10. Targeted climate financial sources if any (e.g. GCF, Adaptation Fund, bilateral donors, multilateral development banks)	

11. Human or financial support currently receiving for project formulation and implementation
12. Description of institutional set-up for project formation
13. Expected schedule for project formulation and implementation
14. References for existing feasibility studies, and projects/experience on which the proposal is based, etc.
15. Other related projects being implemented, under formulation, or under the approval process, if any.