

CIRCULAR

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DATE: 18 August 2025
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TO: SPREP National Focal Points:
Federated States of Micronesia,
Guam, Kiribati, Nauru, Northern
Mariana Islands, Palau, Republic
of the Marshall Islands

SUBJECT: SPREP North Pacific Members Meeting, 1st September 2025

Dear Members,

The Secretariat wishes to take advantage of the upcoming 32nd SPREP Meeting to convene a special meeting of our Northern Pacific Member Countries. In this regard, I am pleased to invite you to attend this meeting during lunch on **Tuesday 2 September 2025**, at the **Sheraton Executive Board Room**.


The objectives of this meeting are to:

- i) update you on progress since our meeting on 5 September 2023
- ii) brief you on SPREP activities in your respective countries
- iii) review progress and strengthen coordination on the operations and sustainability of the SPREP North Pacific Office (NPO). In particular, the Secretariat will seek Members' endorsement of the following strategic documents:
 - a) **North Pacific Office Business Plan.**
 - b) **North Pacific Office Engagement Plan.**
 - c) **North Pacific Office Climate Finance Strategy**
 - d) **North Pacific Office Climate Finance Action Plan.**
 - e) **North Pacific Members Working Group Terms of Reference.**

A detailed Briefing Note and the relevant supporting documents (including drafts of the above strategic documents) are attached for your information. Members are kindly requested to review these materials in advance of the meeting.

I look forward to your attendance and active participation in this important meeting.

Yours sincerely,



Sefanaia Nawadra
Director General

Encl.

SN/ECS/sq