

CIRCULAR

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DATE: 19 September 2025
CIRCULAR: 25/89

TO: SPREP National Focal Points for Cook Islands, Fiji, Kiribati, Republic of Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu.

SUBJECT: **CALL FOR NOMINATIONS: ACP MEA Phase III End of Project Meeting:**
“Sustaining the Gains - Celebrating our Achievements and Looking Beyond the ACP MEA Phase III Project”
25 – 27 November 2025, Suva, Fiji

Dear Members,

I am pleased to inform you that the Secretariat of the Pacific Regional Environment Programme (SPREP) will convene a meeting in Suva, Fiji from 25 to 27 November 2025 to:

1. Highlight and share the key achievements of the ACP MEA Phase III Project ending in December 2025;
2. Examine ways of Sustaining the Gains: Beyond the ACP MEA Phase III Project.

We will also take this opportunity to:

1. Talanoa and discuss options for the Pacific Islands Roundtable for Sustainable Development whose establishment was endorsed by the 4th SPREP Executive Board meeting in 2024 to establish the Roundtable; and
2. Conduct a Preparatory Meeting for UNEA-7 that will be convened in Nairobi, Kenya from 8 to 12 December 2025.

In light of the above, I would like to invite one (1) senior official from your governments to participate in this meeting. The discussions will focus on biodiversity, climate change, waste management and pollution and multilateral environmental agreements (MEAs). An in-depth understanding in these environmental themes is an advantage for meaningful contributions to the discussions. There will be moderated panel sessions where your senior officials may be requested to participate to share national experiences and perspectives on sustainable development issues in the Pacific region.

Financial support will be provided for your nominated senior official comprising of flights via the most direct and economical route and Daily Subsistence Allowance (DSA) for the duration of the meeting. All travel arrangements will adhere to the SPREP Travel Policy. Please note that costs related to passports, visa, travel/medical insurance and any country-specific entry/exit requirement remain the responsibility of the nominating governments or the nominated official.

Please complete the Nomination Form attached and to be endorsed by the relevant SPREP National Focal Point. Further details on venue and other arrangements will be provided once we receive your confirmed nominations.

Kindly send completed Nomination Forms and a copy of the nominated official's passport bio-data page to Ms. Flavia Vaai via email (flaviav@sprep.org) and Anastacia A. Stowers on anastacias@sprep.org at your earliest convenience but no later than **6 October 2025**, to facilitate timely arrangements of travels.

Yours sincerely,



Sefanaia Nawadra
Director General

Att: