

CIRCULAR

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TO: SPREP National Focal Points/Climate Change Focal Points- Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu

DATE: 25 June 2026

CIRCULAR: 26/53

SUBJECT: **Invitation to the Pacific Small Island Developing States COP31 Preparatory Meeting (PSIDS Pre-COP31), Nadi, Fiji, 30 September-2 October 2026**

Dear Focal Points,

I am pleased to inform you that the Secretariat of the Pacific Regional Environment Programme (SPREP), in collaboration with One CROP, will host the PSIDS COP31 Preparatory Meetings for Officials from 30 September to 2 October 2026 at the Tanoa International Hotel in Nadi, Fiji.

The meetings will focus on priority thematic areas for the Pacific in the lead-up to COP31, providing a platform to discuss strategic priorities, strengthen regional coordination, and support the development of agreed Pacific positions. The meetings will also provide an important opportunity for Pacific representatives to prepare for and enhance engagement ahead of the high-level UNFCCC Pre-COP31, which will be hosted in Fiji from 5 to 8 October 2026, including a dedicated Leaders' Segment hosted in Tuvalu.

The PSIDS COP31 Preparatory Meeting has been scheduled immediately prior to the high-level UNFCCC Pre-COP31 to enable Pacific negotiators to participate in both meetings to further strengthen regional coordination, collaboration, and preparedness ahead of COP31.

To this end, we kindly request the climate change official focal point to nominate two (2) representatives, preferably lead negotiators and/or PSIDS thematic coordinators who will be attending the UNFCCC COP31 in Antalya, Turkey. Nominations should be submitted no later than 24 July 2026 through the online nomination form available at this [LINK](#).

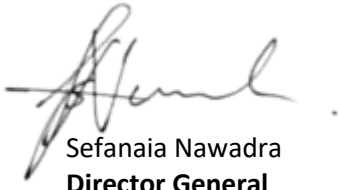
Nominated participants will be supported to attend the PSIDS COP31 Preparatory Meetings from 30 September to 2 October 2026 with further support availed to Officials to remain in Nadi to participate in the high-level UNFCCC Pre-COP31 through to 8 October 2026.

Please note that travel arrangements will be made in line with SPREP's Travel Policy, including the provision of the most economical and direct airfare and daily subsistence allowance (DSA) based on applicable SPREP rates. Participants are responsible for advising SPREP of any changes or cancellations to their travel arrangements and may be held responsible for any associated costs incurred.

The meeting agenda and logistical information will be shared in due course. For further information, please contact Mr. Tim Breese at timb@sprep.org, Mr. Ewan Cameron at ewanc@sprep.org, Ms. Teuila Fruean at teuilajane@sprep.org and Ms. Foini Fesolai at foinijanceyf@sprep.org.

We thank you for your continued cooperation and look forward to receiving your nominations.

Yours sincerely,



Sefanaia Nawadra
Director General