

CIRCULAR

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TO: Members of the 5th Executive Board 2026

DATE: 29 June 2026

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CIRCULAR: 26/60

**Subject: Update on the Fifth SPREP Executive Board Meeting, Apia, Samoa
12-13 August 2026**

Dear Members,

Further to *SPREP Circular 26/45*, the Secretariat wishes to inform and update Members of the following:

1. **American Samoa withdrawal as Polynesia Representative:** The Secretariat wishes to advise Members of American Samoa's decision to withdraw as the representative of the Polynesia sub-regional group. According to the Executive Board rotational arrangement, Cook Islands is next and they have kindly agreed to take over the role as the representative of the Polynesian sub-group.
2. **Fifth Executive Board Meeting Draft Provisional Agenda:** the Draft Provisional Agenda revised version 3 is attached with adjustments included specifically on Sub-Item 5.2 to correct the PIP year to 2024-2025 Performance Implementation Plan (PIP4) and a new sub-item 7.2 GEF Implementing Agency.
3. **Information Note for Delegates of the Fifth Executive Board Meeting** is attached to support preparations and engagement during the Meeting.
4. **Meeting Papers and relevant information:** The Secretariat will advise Members once meeting documents and relevant information have been uploaded and available on the SPREP website. Documentations will be accessible in English and French.
5. **Sub-regional group consultations:** The Secretariat encourages the representative of the sub-groups to convene consultations with their respective groups in preparation for the Fifth Executive Board Meeting. This follows the same practice as was done for the previous Executive Board Meeting.
6. **Membership of the Fifth SPREP Executive Board** is provided below:
 - Australia** as representative for Metropolitan Members
 - Sub-grouping - Australia, France, New Zealand, United Kingdom, and United States of America
 - Cook Islands** representative for Polynesian Members
 - Sub-grouping – Cook Islands, French Polynesia, Niue, Samoa, Tokelau, Tonga, Tuvalu, Wallis and Futuna

Federated States of Micronesia representative for Micronesian Members

- Sub-grouping – Federated States of Micronesia, Guam, Kiribati, Marshall Islands, Nauru, Northern Mariana Islands, and Palau

Fiji representative for Melanesian members

- Sub-grouping – Fiji, New Caledonia, Papua New Guinea, Solomon Islands, and Vanuatu.

France representative for the French speaking Members.

The Executive Board will also include the Troika which comprises of:

Wallis & Futuna (Incoming 2026 Chair)

Vanuatu (2025 Chair)

United Kingdom (2024 Chair)

7. **Nominations:** The Secretariat encourages those Members of the Fifth Executive Board Meeting who are yet to submit their nominations to do as soon as practicable to assist with meeting logistics.
8. **Observers:** SPREP Members wishing to attend the Meeting as an Observer should write formally to the Chair in advance of the Meeting to seek consideration of potential observership.

For further information relating to the logistical arrangements, please contact apiseta@sprep.org, for working documentation and meeting matters, please contact easterc@sprep.org.

I look forward to welcoming you to the SPREP Headquarters in August.

Yours sincerely,



Sefanaia Nawadra

Director General

Encl.

SN/ECS/ae