

CIRCULAR

FILE: AP 3/28/1 **TO:** SPREP National Focal Points
UNFCCC Focal Points/GCF NDAs

DATE: 31 July 2026

CIRCULAR: 26/76

SUBJECT: **Regional Programmatic Approach to Climate Action (RPACA) Component 4 – Green Climate Fund Concept Note Development Consultation Workshop, 14 – 15 September 2026, Port Vila, Vanuatu**

Dear Members,

The Secretariat of the Pacific Regional Environment Programme (SPREP), is pleased to invite you or one nomination from your organisation as the UNFCCC Focal Point and or Green Climate Fund National Designated Authority (GCF NDA) to attend the above-mentioned workshop from **14 – 15 of September 2026** in Port Vila, Vanuatu. SPREP as an accredited entity to the GCF will access climate finance to fund the RPACA Component 4 which focuses on addressing pollution and waste management challenges in the Pacific and knowledge sharing, communication and coordination.

For your kind information, the above-mentioned workshop will be held back-to-back with the Asian Development Bank (ADB) and SPREP's Circular Policy Co-Design Workshop & Training which will be attended by the representatives from government agencies responsible for waste management in the Pacific countries as per [Circular 26/66](#). The participants for this workshop will also attend the RPACA concept note development workshop to ensure pollution control and waste management priority needs for funding are aligned with national priorities in this sector.

The Secretariat appreciates receiving the details of your nominee before close of business on the 7th of August 2026 Samoa local time by submitting the completed registration form [HERE](#). SPREP will arrange the most direct and economical return airfare and provide per diems in accordance with SPREP's travel policy upon receipt of nominations by the deadline. Participants will be responsible for arranging their own accommodation, as these costs are factored in to the per diem.

The agenda and further details will be provided directly to nominees before travel to Port Vila. For more information, kindly contact Filomena Nelson on email filomenan@sprep.org and Salome Tukuafu, on email salomet@sprep.org.

Your sincerely,



Sefanaia Nawadra
Director General

SN/TN/rmg