

CIRCULAR

FILE: AP_3/39

TO: SPREP National Focal Points
Weather Ready Pacific Steering Committee Members (Pacific Meteorological Directors, NDMO Chairman and Vice Chairman, PMC Hydrology Chair and Geohazard Forum Chair)
WRP Technical Implementing Partners (ESNZ, MetService NZ, BOM, SPC, JICA)
WRP Investors (DFAT, MFAT, UK Wiser)

DATE: 11 August 2026

CIRCULAR: 26/81

SUBJECT: **Invitation to 5th Weather Ready Pacific (WRP) Steering Committee & Leadership and Management validation workshop on 15 and 17-18 September 2026 respectfully, Nuku'alofa, Tonga**

Dear Members and Partners,

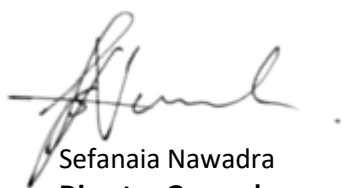
I am pleased to inform you Members of the Weather Ready Steering Committee Meeting, that in partnership with Government of the Tonga the Secretariat of the Pacific Regional Environment Programme (SPREP), will host the following meetings in Nuku'alofa, Tonga together with the Pacific Meteorological Council and Pacific Meteorological Ministers Meetings.

Dates	Meeting
15 September 2026	5 th Weather Ready Pacific Steering Committee Meeting
17-18 September 2026	Leadership Training Course Validation Workshop

These meetings are key program management meetings for the Weather Ready Pacific Programme. The outcomes and recommendations of the meeting will inform the management of the Weather Ready Pacific Program as well as building the foundations for a Senior level leadership training for Pacific Meteorological Services to advance meteorological, climate, hydrological, and ocean services that safeguard lives, protect livelihoods, and support sustainable development across the Blue Pacific Continent.

For any inquiries, please contact the Weather Ready Pacific (WRP) PMU at ofaf@sprep.org.

Yours sincerely,



Sefanaia Nawadra
Director General

Annex 1 - Agenda for the 5th Weather Ready Pacific Steering Committee Meeting

Annex 2 – Agenda of the Leadership Training Validation Workshop

Annex 1 – Agenda for the 5th Weather Ready Pacific Steering Meeting

Dates: 15 September 2026

Location : Nuku'alofa, Tonga

Venue : Tonga Meteorological Service Headquarters, MATATOA

Item	Time	Activity	Lead
1	0900	Call of meeting to order Opening prayer	SPREP Secretariat Tonga Met Service
2	0905	Welcome – Salesa Nihmei , Director Climate Science and Information (SPREP) Keynote address – TBC , Ministry of Meteorology, Energy, Information, Disaster Management, Environment, Climate Change and Communication (MEIDECC).	WRP Manager SPREP CSI Director Kingdom of Tonga Government
GROUP Photo before Guest of Honour Departure			
3	0930	Handover of WRP Chairpersonship from Fiji to Niue	WRP SC Chair
4	0935	Agenda 4.1 Consideration of Minutes of the 4th WRP SC Meeting on 2 June 2026. <i>Paper 4.1 – Decision 4.1.1 – The SC to approve the previous Steering Committee Minutes</i>	WRP SC Chair
5	0940	Agenda 5.1 WRP Annual Report and Budget Tracking Report <i>Paper 5.1 – Decision 5.1.1 – The SC to approve the WRP January-June 2026 Report.</i>	WRP Manager
	1030	Morning Tea	ALL
6	1100	Agenda 6.1 WRP Implementation Plan and Workplan <i>Dec 6.1 – The SC to approve the updated WRP Implementation Plan and funded Work Plan 2024 to 2029 v2.2</i>	WRP Manager
7	1200	Agenda 7.1 Update on new or proposed partners/partnership opportunities/resource mobilisation opportunities <i>Paper 7.1 – Decision 7.1.1 To note and endorse any partnership or resource mobilisation opportunities.</i>	WRP Manager
8	1220	Final remarks, closing prayer and closure	WRP SC Chairs and Members
	1230	Lunch	ALL

Annex 2 - Pacific Leadership Course validation workshop

Validation Workshop Agenda

Theme: Developing the Next Generation of Strategic Leaders for Pacific Meteorological Services

Date: 17–18 September 2026

Venue: Nuku'alofa, Kingdom of Tonga

Workshop Objectives

1. Validate the proposed Pacific Leadership Course.
2. Confirm leadership competencies required for future Pacific NMHS leaders.
3. Validate the curriculum, learning outcomes and delivery model.
4. Agree on assessment, accreditation and governance arrangements.
5. Endorse an implementation roadmap for delivery through the Pacific Regional Training Centre.

Day 1 – Validating the Leadership Competencies and Curriculum

Time	Session	Expected Output
08:30–09:00	Registration	
09:00–09:30	Opening Ceremony	Workshop officially opened
09:30–10:15	Session 1: The Future of Leadership in Pacific Meteorological Services	Shared understanding of future leadership challenges
10:15–10:30	Morning Tea	
10:30–11:30	Session 2: Presentation of the Draft Leadership Course Framework	Initial feedback
11:30–12:30	Session 3: Validation of the Leadership Competency Framework	Agreed competencies
12:30–13:30	Lunch	
13:30–15:00	Session 4: Review of Course Modules and Learning Outcomes	Revised curriculum
15:00–15:15	Afternoon Tea	
15:15–16:30	Session 5: Curriculum Validation	Consensus achieved
16:30–17:00	Summary of Day One	Recommendations confirmed

Day 2 – Validating Delivery, Governance and Implementation

Time	Session	Expected Output
09:00–09:15	Recap of Day One	
09:15–10:15	Session 6: Delivery Model	Preferred model
10:15–10:30	Morning Tea	
10:30–11:30	Session 7: Assessment, Certification and Accreditation	Assessment framework
11:30–12:30	Session 8: Governance and Institutional Arrangements	Governance validated
12:30–13:30	Lunch	
13:30–14:45	Session 9: Implementation Roadmap (2027–2030)	Roadmap agreed
14:45–15:00	Afternoon Tea	
15:00–16:00	Session 10: Workshop Validation and Endorsement	Course endorsed
16:00–16:30	Adoption of Validation Statement	Statement adopted
16:30–17:00	Closing	Workshop closed

Key Validation Questions

1. Does the course address future leadership needs of Pacific NMHSs?
2. Are the proposed competencies appropriate for senior leaders?
3. Are any critical competencies missing?
4. Is the balance between strategic leadership and technical management appropriate?
5. What is the preferred delivery model?
6. How should the course be accredited?
7. What governance arrangements are required?
8. What refinements are needed before piloting in 2027?