

## First Executive Board Meeting

Apia, Samoa  
10-11 September 2018

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### **AGENDA ITEM 5.3: Performance Monitoring and Evaluation Report (PMER)**

#### **Purpose:**

1. To report on achievement of results in 2017

#### **Background:**

2. The Performance Monitoring and Evaluation Report (PMER) 2017 summarises the Secretariat's progress throughout the year as measured against the strategic priorities, targets and indicators defined in 2017 Work Programme and Budget (WP&B). The 2017 WP&B was developed according to the 2011-2015 Strategic Plan (SP), as the new 2017-26 SP was not yet adopted at the time the WP&B was developed. Accordingly, this report conforms to the previous format as used in PMER 2016.
3. While many of the 2011-2015 strategic targets were no longer, or only marginally relevant in 2017, by the end of 2017 programmes had achieved between 80-100% of the majority of the 2011-15 targets.
4. A number of 2011-2015 activity outcomes remained important to Members in 2017 despite their strategic targets having already been met. Where resources could be found, the Secretariat was able to support further progress towards these outcomes in order to assist Members to meet their priorities.
5. The PMER is submitted annually by the Secretariat to the SPREP Meeting (SM) in fulfilment of the Director General's obligation under the SM Rules of Procedure. Now that Members have adopted a biennial meeting cycle the 2017 report is copied to all Members and submitted to the Executive Board for review. Supplementary reports in the form of financial performance and accounts for the 2017 financial year and the Director General's Annual Report are also provided to complement the PMER.

#### **Key highlights of 2017**

6. 2017 was a particularly busy year for the Secretariat, supporting Members, and advancing the Pacific's international and regional environmental agendas. During the year, the Secretariat considerably increased its support to and engagement with Members, to meet community, national, regional and international priorities.

## Organisational Highlights

- SM28 endorsed:
  - SPREP's first 2-year Performance Implementation Plan (PIP).
  - The Secretariat's new organizational structure to better enable achievement of the programmatic approach and strategic goals identified in the SP 2017-2026 and 2018-19 PIP.
- Sustainable Financial Management was established as evidenced by:
  - an unqualified audit opinion for 2017
  - a net surplus of US\$445,982 which removed the negative deficit in reserves outstanding from past years
  - embedding of improved financial risk management and governance processes via the adoption of new policies, and revision of many of the Secretariat's existing policies including the Governance, Travel, Foreign Exchange, Cost Recovery, Risk Management, Fraud Prevention, and Whistleblower Policies, as well as the Procurement and Financial Procedures Manuals and Internal Audit Charter
- SPREP risk management capacity was enhanced with the completion of the Risk Register and initiation of the Risk Committee, and with a strengthened Internal Audit Committee actively providing advice to management.
- More robust project cycle management was established with the development and implementation of a web-based Project Management Information System.
- SPREP's capacity to deliver in its role as a regional accredited agency for the Green Climate Fund (GCF) and other key international financial mechanisms demonstrated in the approval of its first Adaptation Fund and Green Climate Fund projects.
- Annual Staff Performance Development noted 84% of staff performing at "Fully Effective" and 7% at Exceeds. Two staff received the Director General's Excellence Award for exceptional performance.
- The Senior Management Team's capacity was also strengthened with the appointment of the Directors of EMG and WMPC.

## Programme Highlights

- Much progress was made by programmes in 2017. Particular outcome highlights include:
  - Effective support was provided to PICTs preparations for and coordination at the UN Oceans Conference.
  - SPREP has actively engaged in regional initiatives including in the establishment of the Pacific Resilience Partnership (PRP) Taskforce and PRP Support Unit, the Pacific Islands Met Council and the CROP SDGs Task Force.
  - Capacity building, policy advice and technical support for Members was carried out by a large number of programme activities including ecosystem-based adaptation to climate change, climate services, MEA negotiation and reporting, EIA capacity building, State of Environment Reporting, National Environment Management Strategies, Pacific Invasives Learning Network, waste management, and in dissemination of guidelines including on pesticide containers, scrap metal, and on lessons learned (PacWaste, GEFPAS-uPOPS, Invasive species 'Battler Series').

- SPREP knowledge portals including Pacific Islands Protected Areas Portal, Pacific Climate Change Portal, and Pacific Meteorological Desk Portal, and the newly established environmental portal continue to be well regarded sources of information, guidance and lessons learned.
  - Coastal tourism EIA Guidelines were approved by SM28 and SPTO Board.
  - GEF ABS Regional Project assisted three countries become compliant parties to the Nagoya Protocol through the review and development of legal mechanisms for Access and Benefit-sharing.
  - Whales in a Changing Ocean Conference hosted by the Government of Tonga, where 14 SPREP Members signed the Pacific Islands Year of the Whale Declaration.
7. Details of performance for each programme can be found in the full PMER Document attached as Annex 1

**Recommendations:**

8. The Executive Board is invited to:
- **consider** the performance of the Secretariat in 2017; and
  - **note** that the 2018 PMER will be the first opportunity to report against the 2017-26 SP and 2018-19 PIP.
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16 August, 2018