



## ANSWERS TO CLARIFICATION QUESTIONS

File: AP\_3/1/13  
Date: 08 January 2021  
To: Interested suppliers  
Contact: Maraea S. Pogi [maraeap@sprep.org](mailto:maraeap@sprep.org)  
Subject: Request for tenders: **Installation of Biogas Systems at Rural Educational Institutions in Vanuatu**

### **Question 1:**

Criteria 3 requests a lot of information which needs to fit on one page in one column of the Application Form.

Does this mean that SPREP is looking for just summary responses or should we refer to detailed information provided separately?

### **Response:**

Detailed responses, you may attach additional information separately to support your application. Refer others responses below.

### **Question 2:**

**Calculations of perceived biogas production** - do we need to be given information pertaining to each site from MCCNH for each of the project sites, or do we ask for that information ourselves? Do we make these calculations before carrying out detailed energy analysis for each location, or is this work actually complete?

### **Response:**

There is a pre-bid meeting with the Vanuatu Ministry of Climate Change on the 15<sup>th</sup> January 2021 where all interested bidders (or representatives) are to attend. This meeting will also confirm the dates and times to visit the 4 sites. It is during these site visits where bidders are to collect all their information to be able to perform these calculations of perceived biogas production per site.

### **Question 3:**

**System Designs** - do you want specific designs now, or generic designs which can be changed based on detailed site assessments?

### **Response:**

Based on the site visits mentioned above and all data collected, bidders should then be able to design biogas systems which suit the amount of feedstock available, the environment, etc at each site.



**Question 4:**

**Tentative procurement plan** - what information is being sought here - general information about local versus international procurements or an actual draft plan?

**Response:**

Based on the specific designs above, bidders are then expected to give both the costings as well as a draft procurement plan which should indicate the timeframe for completion of biogas system installation.

**Question 5:**

**Pre-installation consultations** - should this not occur before specifying the system and its size or is this predetermined?

**Response:**

Once the winning bidder is awarded the contract, the consultant will work with the Vanuatu Ministry of Climate Change to carry out these pre-installation consultations to gauge the interest and instill in the 4 school communities a sense of ownership towards the biogas systems. Additionally, these consultations are also a great opportunity for the schools to understand how the systems work and how they can maintain and sustain the systems. Understanding also their responsibilities in ensuring the sustainability and success of the systems, is crucial.

**Question 6:**

**Risk Assessment** - can this be attached to the Application Form, or do you want a few dot points only of the key risks and their treatment?

**Response:**

Dot points and their treatment should suffice.

**Question 7:**

**Work Plan** - should this be attached or just the key activities outlined in the application form?

**Response:**

Please attach a detailed workplan.

**Question 8:**

What kind of business license is expected to work in Vanuatu, as this has not been a past requirement?

**Response:**

Different countries have different requirements pertaining to international consultants (as opposed to local consultants who would naturally be expected to have a business license in order to operate a business). All this information can be obtained during the pre-bid meeting on the 15<sup>th</sup> January 2021. In any case, this assignment requires a local counterpart who is able to attend the pre-bid meeting and site visits as well as collect the necessary data on the ground, if the principal consultant is based overseas. The local counterpart must have a valid business license in Vanuatu.



**Question 9:**

The project description states; "*Vanuatu has already seen the multitude of benefits from the biogas systems already installed at two of their rural educational institutions – Onesua Presbyterian College in North Efate and Vanuatu Agriculture College.*" Since this project will involve installation and commissioning of 4 similar systems at 4 educational institutions, I would appreciate to know of the performance of the systems installed, sustainability of the systems, and any other associated related to their operations and maintenance.

**Response:**

The pre-bid meeting with the Vanuatu Ministry of Climate Change is the perfect opportunity to request a more recent update of the systems already installed at the other educational institutions in Vanuatu.

This is why it is important that a representative of the various bidding consultancies attend the pre-bid meeting and site visits so they can ask questions, collect data & submit a well-informed bid with all the information we seek via the tender and RFT.