

REQUEST FOR TENDERS

File: AP 2/3/5
Date: 13 August, 2019
To: Interested suppliers
From: Peter Davies, Coastal and Marine Ecosystem Adviser

Subject: Preparation of Briefing Note on 30 x 30 Target for the Pacific Region

1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. For more information, see: www.sprep.org.

2. Specifications: statement of requirement

- 2.1. SPREP would like to call for tenders from qualified and experienced consultancy firms or individuals who can offer their services to provide expert assistance to SPREP in promoting and gauging levels of support by Pacific Island Members for the proposed target of 30 percent of the region's seas in Marine Protected Areas by 2030 (30 x 30 Target).
- 2.2. The successful applicant will need to provide a policy brief for circulation amongst leaders of the Pacific Island Countries to inform on the current status of Marine Protection in the Pacific Region and to provide information on the 30 x 30 Target by September – October 2019.
- 2.3. Full specifications are provided in the attached Terms of Reference.

3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested suppliers must meet the following conditions:
 - Tenders must include the price, as well as the expected times and methodology for completion of key steps based on the 3 phases described above.

- Have financial performance measures and guarantees in place to ensure project completion if the tender is successful.
- Fees for time may be budgeted on an hourly/daily rate, or on a fixed fee basis. All fees paid to individual employees must be consistent with previous salary/fee history, as documented in a CV. A budget of USD 20,000 is available for this tender.
- Ensure that the completion of the Policy Brief to the requirements above.
- Submitted proposals will be evaluated based on best value for money.
- A Completed Tender Application Form.
 - Complete the **tender application form** provided (*please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV or your Technical Proposal. Failure to do this will mean your application will **not** be considered*).
- Submit a CV to demonstrate the consultant has the relevant experience, skills and qualifications to carry out this contract successfully.
- Provide three references as part of the tender submission.

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested supplier satisfies the conditions stated above and is capable of meeting the specifications and timeframes. Documentation must also include supporting examples to address the evaluation criteria. Describe any additional minimum content and format requirements.
- 4.2. Tender documentation should outline the interested supplier's complete proposal: methods, personnel (and their skill sets/curricula vitae), timeframes and costs. A budget of USD 20,000 is available for this tender.
- 4.3 Tenderers/Bidders must insist on an acknowledgement of receipt of tenders/proposals/bids.

5. Tender Clarification

- 5.1. Any clarification questions from applicants must be submitted by email to Maraea Pogi on maraeap@sprep.org and copy peterd@sprep.org before **26 August 2019**. A summary of all questions received with an associated response will be posted on the SPREP website www.sprep.org/tender by **28 August 2019**.

6. Evaluation criteria

- 6.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tenderer satisfies the following criteria.
 - i. Demonstrated working knowledge of marine conservation policy and relevant international instruments as well as the strategic framework for regionalism in the Pacific Islands and its application to conservation of oceans and coastal ecosystems.(25%)
 - ii. Knowledge of the scientific basis and principles of design of Marine Protected Areas and how they might address threats to ecosystems of the Pacific Island Region (25%)
 - iii. Knowledge of coastal marine ecosystems of the Pacific Region as well as biogeography of the Pacific Ocean and its relationship to migratory species (15%)

- iv. Knowledge of fisheries and their roles in economies within the Pacific Islands region (10%)
- v. Workplan and methodology (10%)
- vi. Financial proposal and costs breakdown by budget line.(15%)

7. Deadline

- 7.1. **The due date for submission of the tender is: 30 August 2019, (midnight local Apia, Samoa time).**
- 7.2. Late submissions will be returned unopened to the sender.
- 7.3 Please send all tenders clearly marked 'TENDER: **Preparation of Briefing Note on 30 x 30 Target for the Pacific Region**' to one of the following methods:

Mail: SPREP

Attention: Procurement Officer

PO Box 240

Apia, SAMOA

Email: tenders@sprep.org

Fax: 685 20231

Person: Submit by hand in the tenders box at SPREP reception,
Vailima, Samoa.

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.

For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website

<http://www.sprep.org/accountability/complaints>

Terms of Reference

Preparation of Policy Briefing Note on 30x 30 Target for the Pacific Region

Background

The marine environment is central to the Pacific Region. It is an integral component of the diverse cultures of the Pacific Islands people and nations. It is also central to the food supply and economies of the Pacific. The importance of the ocean and coastal marine environments was recognised in the Pacific Leaders endorsement of the Pacific Regionalisation in 2011.

The subsequent Blue Pacific narrative reframes Pacific Countries from “small island states” to “large ocean states” and highlights the special relationship that the Pacific Island Countries and Territories have with the marine environment.

The combined EEZ’s of the 21 Pacific Island Countries and Territories amounts to approximately 30 Million square kilometers of the global ocean. There are some areas of high seas, known as the high sea pockets, which are enclosed by the EEZ’s of Pacific Island states, and represent a unique situation which may contribute to unsustainable use of the regions ocean resources and compromise the value that the Pacific Island nations realise from the oceans in their region.

The Pacific Ocean is home to over half of the world’s whale and Dolphin species. The Tropical Pacific contains 25% of the worlds coral reefs and 3% of the mangroves. Many migratory and threatened and endangered species are important to traditional practices and cultures of the Pacific Islands. Tourism is a valuable source of revenue in the Pacific with an annual contribution of 7.2% of GDP and 5.8% of employment in the South Pacific, exceeding 20% in many countries. Fishing is also an important economic activity in the region, as well as being key to food security. It is estimated that the annual fisheries catch from these seas is 2.0 Million metric tonnes, representing total value of 3.2 Billion USD. Approximately 820 million USD of this is exported from the region.

The pacific region faces a number of challenges in a changing world as threats increase pressure on resources and ecosystems, including climate change, increasing fishing pressure and Illegal Unregulated and Unreported fishing, bycatch of marine mammals and reptiles and other threatened and endangered species.

Marine Protected Areas are an effective management option to conserve biodiversity and habitats which provide ecosystem services to support a range of human use, including fisheries and tourism.

Countries and Territories of the Pacific have been very proactive in their efforts to meet AICHI target 11. (10% of Marine areas under protection by 2020). Across the Pacific the target has possibly been exceeded. It is estimated that around 22% of the region is under some level of protection.

The international community is now developing the Post 2020 Global Biodiversity framework on the Convention on Conservation of Biodiversity (CBD) which aims to set ambitious targets for 2030 which will lead into the 2050 Vision of “Living in Harmony with Nature”.

Specifications: statement of requirement

SPREP is seeking the services of a contractor to prepare a briefing note to raise awareness of the 30 x 30 target amongst Pacific Island Countries. The Briefing note and associated communications materials will be circulated to Pacific Island Governments and will form background material for a workshop to discuss the issue and develop a Pacific position on a post 2020 target.

The contractor will be required to prepare a policy brief to inform future progress on the 30x30 goal.

1. Conduct a review of marine protected areas in the Pacific Region using all available data sources. The review should include available information on the geographic extent of the protected areas, and management arrangements within the MPA's, including, where possible, the equivalent IUCN category of the protection. The review should also summarise available information on the biophysical characteristics (bioregional context, habitat types and key ecological features) of the protected areas.
2. Identify gaps in protection across the region in terms of representativeness of the current Marine reserves and adequacy for protection of vulnerable species and habitat types.
3. Describe the 30x30 target and its potential benefits across and the region. This discussion should also include discussion on the interaction of a 30x30 MPA system with other regional management arrangements, including in the high seas.

Timeframe:

1. Contract begins **by 15 September 2019**.
2. Completed draft briefing note by **30 October 2019**.
3. Final Briefing Note by 29 November 2019

The contract will have **3 phases**:

1. Video conference inception meeting with SPREP and consultant to discuss final deliverable, methodologies and information sources
2. Provide draft of policy brief
3. Completed brief preparation for stakeholder consultation workshop.

The following seeks a person with previous expertise in policy brief writing, which will inform policy development and progress support for a regional 30 x 30 Target. Previous experience in ocean management within the Pacific Islands Region is a requirement.

Conditions: information for applicants

To be considered for this tender, interested suppliers must meet the following conditions:

- Tenders must include the price, as well as the expected times and methodology for completion of key steps based on the 3 phases described above.

- Have financial performance measures and guarantees in place to ensure project completion if the tender is successful.
- Fees for time may be budgeted on an hourly/daily rate, or on a fixed fee basis. All fees paid to individual employees must be consistent with previous salary/fee history, as documented in a CV.
- Ensure that the completion of the Policy Brief to the requirements above.

SPREP reserves the right to reject any or all quotes, and the lowest or any quote may not necessarily be accepted.

Submission guidelines

Please submit your tender with itemized costs, methodologies and workplan based on the above.

The tender must be written in English.