

## CLARIFICATION QUESTIONS

File: AP\_3/31/19/1  
RFT: 2023-017  
Date: 12 April 2023  
To: Interested Service Providers  
Contact: Maraea S. Pogi ([maraeap@sprep.org](mailto:maraeap@sprep.org))

**Subject: Request for tenders (RFT): GCCA+ SUPA Videography/Photography services for the visibility actions for the Impacts Methodology and Impacts Database**

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### **Question 1:**

1. There are four scheduled country missions.
  - i. Can you let us know the length of each mission we should consider? And, if you already have them, the dates of these missions?
  - ii. Will all trips be connected, or will they go 'one by one'. This will enable us to indicate the number of field days required for us.

### **Response:**

- i. It is not necessary to coincide with a mission for national focal points will be at hand to connect to either site or persons. With the limited time frame till end June 2023, expect to spend only a week.
- ii. Your proposal should cater for 5 days x 4 expected sites (countries) suffice.

### **Question 2:**

What is the envisaged length of the video documentary?

### **Response:**

7-10minutes.

### **Question 3:**

Who will be the audience of the video documentary?

### **Response:**

Be easy enough to show on TV

### **Question 4:**

Would all interviewees be able to speak English? If not, would SPREP assist with translations?

### **Response:**

Suggest including translation costs in financial proposal.

**Question 5:**

Is there a specific reason to place the deadline on June 20th?

**Response:**

**Implementation period for the activity ends by end June 2023.**

**Question 6:**

Will the final result be in English, or do you foresee other language versions as well?

**Response:**

**English and where interviewee speak vernacular, be subtitled in English.**

**Question 7:**

Should we approach travel expenses by flight estimates and DSA per day-on-site?

**Response:**

**Yes**

**Question 8:**

Will SPREP cover ground transportation in each country to/from sites? Perhaps domestic flights as well?

**Response:**

**Please include in budget.**

**Question 9:**

Would it be possible to give an approximate number of days so I can calculate my quote accordingly?

**Response:**

**Estimated at 30 days and tenure to end 20 June 2023.**

**Question 10:**

What is the proposed length of the video documentary?

**Response:**

**Refer Q2**

**Question 11:**

Approximately how many photographs is SPREP expecting/wanting to be produced.

**Response:**

**About 20 per site visited**

**Question 12:**

Travel costs will not be included in the quotation, is that correct?

**Response:**

Consultant is expected to organize own travel hence to include travel costs as part of the financial proposal.