

CLARIFICATION QUESTIONS

RFT: 2023/057
File: FN 1/8
Date: 29 January 2024
To: Interested Service Providers
Contact: Maraea S. Pogi (maraeap@sprep.org)

Subject: Request for tenders: External Quality Assessment of the Internal Audit Function

Question 1:

Can you confirm whether the proposal could be submitted via e-mail?

Response:

Yes, as outlined in the RFT under 8.3
Email proposals to tenders@sprep.org

Question 2:

I am a short-term IMF expert on assessing internal audit functions. Can I apply as a natural person without a company?

Response:

It is open to individuals and organizations. However, one has to be a registered taxpayer/business in his or her respective country and have the permission of the employer to undertake such an assignment if full-time employed.

Question 3:

In the RFT document the required post-qualification experience is 10 years, while in the "Application Form" document it is 8, which requirement is prevailing?

Response:

Thank you for picking up the typo error. As mentioned in the RFT, 10 years' experience is prevalent.

Question 4:

IA charter is not attached to tender document, can you provide?

Response:

Attached please find the IA Charter.

Question 5:

In addition, information regarding the IA function, staff, number of audits, etc. would be helpful for drafting a technical proposal.

Response:

The SPREP IA function is simple, straightforward, and one-person unit at the moment.

Question 6:

The standard contract example provided says that SPREP will organise the airfare and pay per diems but you want my financial proposal to include airfares and per diems instead. Is this correct?

Response:

Yes, please include the airfares and per diems as part of your financial proposal

Question 7:

What are SPREP standard per diems?

Response:

SPREP follows the UN DSA rate

Question 8:

You mention that the budget is limited – can you provide an estimate of total costs or number of days to ensure the proposal is within your capacity?

Response:

For experienced consultants, we anticipate the work can be completed in two weeks or 10 working days, as the SPREP IA function is straight-forward and simple.