

CLARIFICATION QUESTIONS

RFT: ClimaSA_2025_009
File: AP_3/35
Date: 09 March 2026
To: Interested Service Providers
Contact: Wati Kanawale (watik@sprep.org)

Subject: Request for tenders (RFT): Re-advertisement of the National Technical Support Officer (NTSO) for Samoa (Service Based Consultancy) – ClimSA Project – to implement ClimSA Samoa activities and provide technical support/services to the Samoa Meteorology Division (SMD)

Question 1:

The tender specifies a full-time basis. Would part-time engagement be considered acceptable, provided that the proposed workplan and assignment are fully completed within the stipulated timeframe ending November 2027?

Response:

Tender stipulates full-time basis as the preference. Any other proposal may be considered by the panel and on the advice of SMD. The core focus here is deliverable of all activity and that the SMD Director and staff has access to NTSO as required.

Question 2:

If successful, could work arrangements be flexible with ACEO SMD—for example, 2–3 days per week onsite, or a full week depending on activity needs?

Response:

As per point 1 – full time base is preferred. However, the proposal from applicant on flexible arrangement will be assessed and a decision can be reached with the National Meteorological and Hydrological Services (NMHS) Director and SPREP. The focus remains – deliverable of all activities within the timeline and availability of NTSO to SMD and SPREP

Question 3:

Regarding remuneration, will this be a fixed amount, deliverable-based, or timesheet-based in USD or WST?

Response:

USD we would like a monthly fixed rate with reports.