

CLARIFICATION QUESTIONS

RFT: 2023/050
File: SPREP 2/44
Date: 14 December 2023
To: Interested Service Providers
Contact: Maraea S. Pogi (maraeap@sprep.org)

Subject: Request for tenders (RFT): Strengthening SPREP's Capacity as a Direct Access Entity – Review of the SPREP Small Grants Mechanism.

Question 1:

Will the engagement require any in-country stakeholder consultation? If so, does your organisation require that the full team be present for those consultations, or can we send specific team members that can conduct stakeholder consultations on behalf of the entire team?

Response:

No. The consultations needed are with SPREP only (these could be virtual as well).

Question 2:

Is there a specific budget range that you were expecting for the engagement?

Response:

The RFT refers to a competitive Bid hence points are awarded for the financial proposal.

Question 3:

Will you require in-country presence for training of staff on implementation of the new 'Grant' policy?

Response:

No, the training element here would be for SPREP only (virtual and in person), not the countries.

Question 4:

If so, do you require the entire proposed team to be present?

Response:

Your team representative(s) would suffice.

Question 5:

Kindly requesting if you could also provide a response on the small grant fund capacity, meaning the monetary volume range of the small grants permissible under the current policy.

Response:

The current range is USD 50,000 to a maximum of USD 250,000

Question 6:

Under scope of work it states as follows:

3.0 SCOPE OF WORK

*The consultant will be required to review **the current** SPREP Small Grants Mechanism against other similar mechanisms in the Pacific and identify areas to strengthen the effectiveness and efficiency of operationalising the SPREP small grants programme.*

That there is an existing SPREP Small Grants Scheme is stated/implied in other parts of the RFT. Given I am unable to find a mention online of a current SPREP Small Grants Mechanism, is it possible that there is currently no Small Grants Mechanism and that the RFT is wishing to **DEVELOP** a Small Grants Mechanism **rather than REVIEW an existing one.**

Response:

SPREP has an existing Grants Mechanism, refer Annex 1 attached. The work required of the consultant will be to **review** the current Grants Mechanism Procedures.

Question 7:

At page 9 of the TOR you indicate that the selected bidder will be responsible for the following: ***"Incorporate the Environment and Social Safeguards and other policies such as the Gender Policy and Child Protection Policy into the SPREP small grants programme, and or associated small grants programme documentations including the appraisal process for proposals."*** Can you please clarify whether the policies already exist and thus our role will only be to make sure they are aligned with the small grants programme?

Response:

Yes, policies exist. The successful bidder is to ensure that the small grants programme are aligned to the mentioned policies.