



SPREP

Secretariat of the Pacific Regional
Environment Programme

CLARIFICATION QUESTIONS

RFT: GEFIS-2024/008
File: AP_6/5/9
Date: 15 January 2025
To: Interested Service Providers
Contact: Maraea S. Pogi (maraeap@sprep.org)

Subject: Consultancy to develop a Pacific Regional Code of Practice (CoP) on Hazardous Wastes

Question 1:

In the TOR Section 3 "Scope or Work, Item 2 of the Key Activities is incomplete. Could you please complete this Item.

Response:

Thank you for bringing this to our attention. Item 2 under Section 3 of the Scope of Work requires the consultant to prepare and present a Draft Workplan at the kick-off meeting. The Draft Workplan must, at a minimum, include:

- A proposed time schedule and sequence of events to meet the contract deliverables.
- The proposed approach for stakeholder consultations across all Pacific Island Countries.
- The proposed method for collecting supplementary data.
We apologize for any confusion caused and hope this clarification resolves the matter.

Question 2:

Could we please have a price indication for this project? The COP needed for each of the seven waste streams potentially needs to be very detailed. In addition, stakeholder consultations are needed and local data needs to be gathered from the 14 countries involved. An overall price indication would be very helpful.

Response:

The tender does not specify a budget range. However, given the comprehensive nature of the COP development, which includes detailed guidelines for seven waste streams, stakeholder consultations, and data collection from 14 countries, we understand that the scope may require significant resources. While we cannot provide a specific price indication, bidders are encouraged to propose a competitive and realistic budget based on the scope of work outlined.



SPREP

Secretariat of the Pacific Regional
Environment Programme

Question 3:

If the final COP document is to contain COP information for all seven waste streams, then it will be a very large document. Would you consider an overall COP document with summaries that deals with hazardous wastes generally, and seven individual COPs focussing on all seven waste streams individually?

Response:

The proposed structure for the COP combines all waste streams into a single document with specific sections dedicated to each stream. However, we are open to suggestions that enhance the document's usability and practicality. If splitting the COP into one general overview with seven detailed waste stream-specific COPs is deemed beneficial, this can be considered, provided the approach aligns with the project's objectives.

Question 4:

We assume that all workshops mentioned will be remotely conducted or hybrid where possible, and no travel is to be included in our RFT response. Is this correct?

Response:

Workshops are expected to be conducted virtually or in a hybrid format where feasible. At this stage, we do not anticipate significant travel requirements for this consultancy. However, consultants should remain flexible should any changes arise during the project implementation.

Question 5:

Will SPREP provide details and introductions to all key individual stakeholders.

Response:

Yes, SPREP will facilitate stakeholder engagement by providing introductions and access to relevant contacts. This support is integral to ensuring effective collaboration and successful data collection.

Question 6:

Given that there are 14 countries involved could we split the countries into 2 or 3 groups to ensure that Stakeholder engagement and discussions get the appropriate attention, as 14 PICs may be difficult to coordinate individually?

Response:

Yes, grouping the countries for stakeholder consultations is a practical approach. Consultants are encouraged to propose a strategy for dividing the countries into groups based on criteria such as geographical proximity or similar waste management practices, to ensure effective and efficient engagement.