

CLARIFICATION QUESTIONS

RFT: 2025/GEFIS-023
File: AP_6/5/9
Date: 5 February 2026
To: Interested Service Providers
Contact: Procurement Unit (procurement@sprep.org)

Subject: Request for tenders (RFT): Development of used oil management guidelines with a supporting communication plan for the four States, Pohnpei, Kosrae, Yap, Chuuk, of the Federated States of Micronesia (FSM)

Question 1:

Can SPREP provide an indication of the budget to deliver this project?

Response:

Approximately USD\$ 50,000.

Question 2:

Will a national coordinator and state coordinators be dedicated to this project to assist in information/documentation transfer, stakeholder engagement throughout the project and in particular during the in-country implementation of the project Communication Plan?

Response:

Local state coordinators will be able to provide support; however, as they will not be solely dedicated to this project the Consultant will need to take the lead on executing the Communication Plan. The Consultant will need to plan to be the main point of contact for this work, with the state coordinators in support.

Question 3:

Please confirm if workshop and training sessions are to be combined?

Response:

The workshop and training sessions can be combined.

Question 4:

Please confirm there are to be five training workshops in total – 1 national and 4 state?

Response:

As stated in the Tender a total of five (5) events, i.e., (*training workshops 1 per state, [edt., and]1 for federal govt and key stakeholders/senior leadership*), are envisioned for this work.

Question 5:



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Are the tools for workshops and training to be developed by the project consultants, please confirm if the consultant budget will include graphic and printing costs for posters, fact sheets, guidelines and other collateral to be used during workshop and training sessions?

Response:

Yes, confirmed. Consultant's budget must include these items.

Question 6:

Are the tools for workshops and training to be developed by the project consultants, please confirm if the social media/local awareness and radio/TV public service announcements will be written in script only and does not involve booking of segments on air with television and radio stations?

Response:

Social media/local awareness and radio/TV public service announcements will be written in script by the Consultant and submitted to SPREP and the State coordinator for approval. Additionally, the Consultant, in coordination support from SPREP and the State coordinator, shall be responsible for booking of segments on air with television and radio stations.