

CLARIFICATION QUESTIONS

RFT: 2026/032
File: AP_3/28/1
Date: 17 August 2026
To: Interested Service Providers
Contact: Procurement Unit (procurement@sprep.org)

Subject: Request for tenders (RFT): Development of the One Pacific Programme (OPP) proposal and all mandatory annexes for submission to the Green Climate Fund

Question 1:

The Terms of Reference indicate a maximum assignment duration/level of effort of 50 working days, with all deliverables to be completed by 20 November 2026.

We understand that the 50 working days refers to the overall assignment timeframe, within which the estimated 65 person-working-days may be delivered concurrently by different team members. Can you please confirm if this is correct?

Response:

Yes, that is correct.

Question 2:

Could SPREP clarify the current status and level of completion the current status and level of completion of RFT 2026-023 and when its draft/final outputs are expected to be available to the consultant appointed under RFT 2026-032;

Response:

The RFT 2026-032 states SPREP as the accredited entity for the One Pacific Programme and in anticipation of the approval of the concept note has commenced preparations for drafting the full proposal and required annexes.

Question 3:

Which outputs and underlying analyses from RFT 2026-023 will be provided as inputs to RFT 2026-032?

Response:

All necessary documentations will be provided to the successful bidder to enable the drafting of the proposal and annexes.

Question 4:

For areas covered by both assignments, whether the intention under RFT 2026-032 is to build upon, validate and deepen the preceding work, or to undertake new/independent analysis?

Response:

Please note that proposal is more detailed as to a concept note. The bidder is to ensure that the proposal builds on the concept note.

Question 5:

Whether the consultant/firm appointed under RFT 2026-023 is eligible to tender for RFT 2026-032?

Response:

Please note that the two RFTs are different, however builds on from RFT2026/023. It is SPREP's decision on the matter.

Question 6:

Could SPREP confirm whether the relevant outputs of RFT 2026-023, including draft outputs where final versions are not yet available, will be made available to all tenderers and/or the successful consultant on a common basis?

Response:

This will be made available to the successful bidder.

Question 7:

If some outputs will not be available before tender submission or commencement, could SPREP please advise what assumptions tenderers should make regarding the work already completed and information that will be available? This would assist tenderers to prepare methodologies, levels of effort and Financial Proposals on a consistent and comparable basis.

Response:

The work to be /already completed will be for concept note. The required work for proposal is more comprehensive noting the mandatory annexes for proposal (these are not in the CN).

Question 8:

The Terms of Reference indicate a blend of remote working, country visits where possible and work at SPREP Headquarters in Apia, while the scope also requires stakeholder engagement at national and regional levels. Given the regional nature of the assignment, could SPREP provide further guidance on the anticipated travel and in-person engagement requirements, including:

- Which consultations/activities are expected to be undertaken in person;
- the indicative number, locations and duration of country and/or Samoa missions;
- the expected number of consultant personnel attending missions or workshops;

Response:

This is for the bidder to propose in their submission.

Question 9:

Should tenderers include airfares, accommodation, per diems, ground transport and other travel costs in their Financial Proposals, or whether these will be funded separately by SPREP.

Response:

Please include it, if travel is proposed by the bidder.

Question 10:

Deliverable 4 is due on 20 November 2026, while the Terms of Reference note a current plan to present the Draft OPP Funding Proposal to a regional forum of NDAs, Meteorological Directors and others in Samoa in the first week of December. Scope 3.4(b) also refers to review and validation of the Funding Proposal and preparation of a three-day annotated agenda and associated materials. Could SPREP clarify whether the successful consultant is expected to attend, present at and/or facilitate this December forum?

Response:

This will be discussed later before contracting.

Question 11:

Could SPREP confirm whether this work forms part of the 50 working days notwithstanding the stated 20 November completion date, and whether associated professional time and travel costs should be included in the Financial Proposal?

Response:

As indicated in the terms of reference it is for 50 days

Question 12:

Given the breadth of the Feasibility Study and mandatory annexes, could SPREP confirm whether there are any minimum specialist disciplines expected within the proposed team, particularly for environmental and social safeguards, gender, economic/financial analysis and technical feasibility, to ensure the required assessments are undertaken to the expected depth?

Response:

This is for the bidder to propose.