

CLARIFICATION QUESTIONS

RFT: 2026-ClimSA-001
File: AP_3/35
Date: 30 March 2026
To: Interested Service Providers
Contact: Procurement Unit (procurement@sprep.org)

Subject: Request for tenders (RFT): Consultancy to Update, Formalise, and Support the Implementation of a Pacific-wide Capacity Development Plan for the Climate Services Value Chain – ClimSA Pacific Project

Question 1:

Can you please provide an indicative budget for this project

Response:

The budget ceiling for this project is USD 36,000.

Question 2:

Is there a particular expectation of how much time is spent on this task? “Develop and adapt curricula, training modules, standard operating procedures (SOP) packages, mentoring guidelines and toolkits aligned with WMO competency frame-works and Pacific priorities”.

Response:

The total specified timeframe for this tender is 60 days over a six month period. Bids will be evaluated based on the strength of the proposed methodology and the demonstrated ability to meet this timeframe.

Question 3:

Is it expected that the project proposes engagement with all 14 identified countries?

Response:

SPREP expects the project to engage with all 14 countries virtually and shall be clearly outlined in the methodology.

Question 4:

Please confirm the exact list of priority sectors to be covered. Page 1 mentions Agriculture (including fisheries) and DRR, while Annex A includes Water, Energy, Health, Tourism. Should all six sectors be included with emphasis on Agriculture and DRR?

Response:

All 6 sectors to be covered with emphasis on Agriculture (including Fisheries) and DRR.

PO Box 240, Apia, Samoa T +685 21929 F +685 20231 sprep@sprep.org www.sprep.org

A resilient Pacific environment sustaining our livelihoods and natural heritage in harmony with our cultures.

Question 5:

Please confirm if SPREP would facilitate the initial contact for meetings with stakeholders of SPREP, SPC, WMO, CROP agencies, and NMHSs?

Response:

SPREP will facilitate the initial contact for meetings with stakeholders of SPREP, SPC, WMO, CROP agencies and NMHSs.

Question 6:

For learning pathways, should these be developed separately for each sector or follow a common structure with sector-specific modules?

Response:

Learning pathways developed for each sector

Question 7:

For pilot training activities, please confirm the expected number, and whether any specific countries should host them.

Response:

The pilot regional training (1) will be hosted in Suva, Fiji

Question 8:

Please confirm whether the target groups for capacity building are pre-identified?

Response:

Target Groups for capacity building are National Meteorological Services (14 countries) and regional organisations eg SPREP, USP and SPC.

Question 9:

Are there existing ClimSA or SPREP MEL indicators we must align with? Please confirm availability of any baselines.

Response:

The Pacific Island Meteorological Strategy Monitoring, Evaluation, and Learning (MEL) Framework, currently in development. SPREP will provide draft by June 2026.

Question 10:

Are there any specific gender and social inclusion requirements to be integrated into the Capacity Building Plan?

Response:

Bids must align with the SPREP Gender Policy (available at: https://library.sprep.org/sites/default/files/2026-01/GESI_Policy_January_2026.docx.pdf) and the Pacific Island. Meteorological Strategy Monitoring, Evaluation, and Learning (MEL) Framework, currently in development.

Question 11.

Please clarify mode of validation workshop (virtual/in-person). Please confirm whether venue and other logistics costs are expected to be borne by the consultant.

Response:

The validation workshop will be in person. SPREP will cover the costs of the venue, refreshments and travel for participants. Additional (1-2) virtual sessions can be organised if required.

Question 12:

Please confirm if submitting via email to tenders@sprep.org as a single PDF is preferred or if multiple attachments are acceptable. Please confirm whether technical and financial proposals are to be submitted separately. Please clarify if there are any limits on file sizes.

Response:

Submissions of multiple attachments are acceptable. The technical and financial proposals can be submitted separately but within the due date.

Question 13:

Clause 14 of the Services Agreement outlines the confidentiality obligations. Could you please confirm if the Supplier is permitted to retain copies of the confidential information, including any deliverables, for its internal archival, record-keeping, and evidentiary purposes? We propose additional language as follows: "The Supplier may retain such portion of the Confidential Information including its working papers that is required for compliance with its statutory, regulatory or professional conduct obligations"

Response:

We will consider this at the evaluation stage.

Question 14:

Clause 12.3 provides for a proportional reduction of liability. However, the Agreement does not specify a monetary cap on the Supplier's liability. We propose including a limitation of liability clause, capping our total aggregate liability at the total fees payable under the Agreement. Please confirm if this is acceptable.

Response:

This is a standard condition in our contracts, and it seeks to protect not only the interests of SPREP, but also its donors and grantors.

Question 15:

The Agreement does not explicitly address liability for indirect or consequential losses. We propose including a mutual waiver of liability for any indirect, consequential, special, or punitive damages. Please confirm if this is acceptable.

Response:

We can consider this at the evaluation stage.

Question 16:

Clause 11.6 states that cost changes are at the Supplier's risk. Given that the Agreement may be extended via option periods as per Clause 3.2, we request the inclusion of a rate escalation clause to account for inflation and changes in market conditions upon renewal. Please advise.

Response:

The contract price is fixed. Rate escalation due to inflation and market changes is not considered. These should be factored into the costs.

Question 17:

Clause 5.6 permits sub-contracting with prior written approval. Please clarify if a Joint Venture (JV) or other partnership arrangement would be permissible for the purpose of this bid and what the approval process would entail. Page 12

Response:

Yes, it is permissible, but it needs to be clearly outlined in the application form/ proposal. The suitability will be subject to determination by the evaluation committee. If awarded, subcontractors will be subject to discussions and inclusion in the contract.

Question 18:

Clause 12.1 requires the Supplier to indemnify SPREP against third-party claims. Could you please clarify the extent of this indemnity? Further, please confirm if SPREP will provide a reciprocal indemnity to the Supplier against claims arising from SPREP's negligence or breach. Page 17

Response:

It should be the full extent for which SPREP has been made liable based on the circumstances enumerated, such as negligence and willful misconduct by the Supplier.
We can consider reciprocal indemnity at the evaluation stage.

Question 19:

Clause 22 outlines a dispute resolution process involving negotiation and mediation. Could you please specify the designated location or 'seat' for any mediation proceedings and confirm the governing law for the mediation process? Page 23

Response:

The location of the mediation proceedings is Samoa, and the governing law for the mediation process is Samoan Law.