

CLARIFICATION QUESTIONS

RFQ: 2026-PBS-003
File: AP_2/43
Date: 15 June 2026
To: Interested Service Providers
Contact: Procurement Unit (procurement@sprep.org)

Subject: Request for Quote (RFQ): Consultant: Conduct Training of Trainers on Ecosystem and Socio-economic Resilience Analysis and Mapping (ESRAM) Methodology – Solomon Islands

Question 1:

Training duration

Does SPREP have an anticipated duration or preferred range for the training workshop(s) to be delivered? If so, could you please advise the expected number of workshop and/or training days that should be assumed for proposal development and budgeting purposes?

Response:

The anticipated duration for the workshop is 5 days and expected to be held either in the week of 17th or 24th August 2026.

Question 2:

Case studies and practical exercises

The Terms of Reference refer to practical exercises and case studies. Does SPREP already have preferred case studies, sites, or examples that it would like incorporated into the training package, or is it preferred that the consultant identify these as part of the assignment?

Response:

SPREP have conducted ESRAM studies in Solomon Islands, Fiji and Vanuatu. As such, we would appreciate if examples from these sites could be incorporated in the training package. Consultants can also identify relevant examples as part of the assignment.

Question 3:

Travel costs

The Terms of Reference state that travel costs (economy return airfare and per diem while in Solomon Islands to conduct the training) for overseas-based consultants will be paid directly by SPREP. Could you please confirm if these travel costs:

- Will funded separately by SPREP and not considered part of the consultants allocated budget of up the USD \$20,000?

Response:

Yes – the travel cost will be funded separately by SPREP and not considered part of the consultants allocated budget of USD 20,000.

Question 4:

Should the travel cost be excluded or included in the consultant's financial proposal?

Response:

Excluded from the consultant's financial proposal

Question 5:

Will the travel costs be considered in the financial evaluation and comparison of bids?

Response:

No, it will not be considered in the financial evaluation